

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE COUNTY OF ROANE**

**JULY 8, 2021  
6:00 PM**

*[Current agenda printed June 18, 2026 (4:18 PM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

*[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer.]*

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ (\_\_\_\_\_ PM)

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Positively Charged
2. Public Participation
3. Student Achievement

**New Business for Consideration and Potential Action**

1. Positions to be abolished
  - a. Technology Systems Specialist, Roane County Schools (1 position)
  - b. Student Support Specialist, Roane County Schools (1 position)
2. Position to be replaced
  - a. Abolish Accountant III / Executive Secretary / Payroll Supervisor, Roane County Schools (1 position)
  - b. Create Professional Accountant / Benefits Coordinator, Roane County Schools (1 position)
3. Report on Annual Review of Service Personnel Classifications per WV Code 18A-4-8 (1)
4. Update on ARP ESSER plan and preparations for 2021-22 school year
5. Discussion of staff compensation and benefits

**Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of Regular Board Meeting on June 21, 2021
2. Financial
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
3. Policies
  - a. 1st Reading
    - i. Policy 524 - Transfers and Reductions-in-Force (revised)
4. Contract(s) / Bid(s)
  - a. Integrated Speech Solutions for Speech Therapy Services
  - b. Bid for motor oil, bio-diesel, and gasoline for the 2021-22 school year: Harris Oil Company
  - c. Knotts Consulting for High School Equivalency Assessment
5. 2021 Roane Couty Schools Bus Auction, May 28, 2021
6. Field Trips
7. Volunteers
8. Student Transfers
  - a. 1 student transfer from Calhoun County Schools

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Resignation(s)
  - a. Nutter, Phyllis - Athletic Director (Spencer Middle School), effective June 24, 2021
  - b. Nutter, Phyllis - Coach, Volleyball (Spencer Middle School), effective June 24, 2021
  - c. Nutter, Phyllis - Teacher / Wellness (Spencer Middle School), effective June 24, 2021
  - d. Salisbury, Breanne - Academic Recovery Facilitator (Walton Elementary / Middle School), effective June 30, 2021
  - e. Salisbury, Breanne - Speech Language Pathologist (RCS - Student Support (75%), Walton EMS (25%)), effective June 30, 2021
  - f. Roush, Rachel - Counselor (Spencer Elementary School), effective June 30, 2021
2. New Employment(s)
  - a. Casto, Donald - Bus Operator (Bus #13) (RCS - Operations), effective August 9,

2021, from the substitute list

- Withdrawn b.----- - Teacher / Special Education (Walton Elementary / Middle School), effective August 9, 2021
- Withdrawn e.----- - Teacher / Special Education (Spencer Elementary School), effective August 9, 2021
- Withdrawn d.----- - Teacher / Special Education (Spencer Middle School), effective August 9, 2021
- Withdrawn e.----- - Teacher / Art (Spencer Middle School), effective August 9, 2021
- Withdrawn f.----- - Teacher / 6th Grade (Spencer Middle School), effective August 9, 2021
- Withdrawn g.----- - Teacher / 6th Grade (Spencer Middle School), effective August 9, 2021
- Withdrawn h.----- - Teacher / Wellness (Spencer Middle School), effective August 9, 2021
- i. Elliott, Christina - Substitute teacher (RCS - Substitutes), effective August 18, 2021
  - j. Updegrave, Nancy - Substitute teacher (RCS - Substitutes), effective August 18, 2021, pending CIB clearance
  - k. McCune, Morgan - Substitute teacher (RCS - Substitutes), effective August 18, 2021

3. Transfer(s)

- a. Spencer, Britney - Teacher / Art (Geary Elementary / Middle School) to Teacher / Art (Roane County High School), effective July 1, 2021
- b. Jones, Kelly - Teacher / 1st Grade (Spencer Elementary School) to Teacher / 3rd Grade (Spencer Elementary School), effective July 1, 2021
- c. Parkins, Melinda - Counselor (Walton Elementary / Middle School) to Counselor (Spencer Elementary School), effective July 1, 2021
- d. Taylor, Amber - Teacher / 3rd Grade (Spencer Elementary School) to Teacher / Title I (Spencer Elementary School), effective July 1, 2021
- e. Cain, Pamela - Speech Language Pathologist (RCS - Student Support (75%), Spencer Elementary (25%)) to Speech Language Pathologist (RCS - Student Support (75%), Walton EMS (25%)), effective July 1, 2021
- f. Marks, Frankie - Bus Operator (Bus #49) (RCS - Operations) to Bus Operator (Bus #58) (RCS - Operations), effective July 1, 2021
- g. Hardman, Ann - Accountant III / Executive Secretary / Payroll Supervisor (RCS - Central Office) to Project & Grant Accountant (RCS - Central Office), effective August 2, 2021

**Reports of Committees**

**Superintendent's Remarks**

**Adjournment**

1. Adjourn until the next regular meeting, Thursday, July 22, 2021, at 6:00 pm at Roane County High School