

REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE

AUGUST 11, 2022

6:00 PM

[Current agenda printed September 4, 2025 (2:12 PM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]

[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]

Present: _____

Absent: _____

Meeting called to order by: _____ (_____ PM)

This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.

Presentations

1. Positively Charged
2. Public Participation
3. Student Achievement
4. Transparency in Action

New Business for Consideration and Potential Action

Withdrawn 1.-----Rescind offer of employment to Theresa Parker for Teacher / Career Literacy (Spencer Middle School) and return to substitute list at the request of the employee

2. Create Teacher / Kindergarten, Walton Elementary / Middle School (1 position)
3. Update on and possible action(s) related to School Building Authority supplemental funding for the new Spencer Middle School
4. Administrative Guidelines for Review
 - a. AG 340.i - School Security Measures
 - b. AG 710.i - Guidelines for Official Social Media Accounts
 - c. AG 823.i - Approval of Fundraisers and Board-Supported Efforts
 - d. AG 850.i - Procedure and Guidelines for Requesting Reimbursement of Travel-related Expenses

Consent Agenda - (Action)

Motion by _____ and seconded by _____ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of the Regular Board Meeting on July 28, 2022
2. Financial
 - a. Transfers/supplements to the budget
 - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
 - c. Financial Reports
3. Policies
 - a. 2nd Reading
 - i. Policy 340 - Safety (revised)
 - ii. Policy 341 - Environmental Health and Safety (new)
 - iii. Policy 544 - Employee Discipline (revised)
 - iv. Policy 610 - Facilities Maintenance (revised)
 - v. Policy 720 - School Visitors (revised)
4. Contract(s) / Bid(s) / Agreement(s)
 - a. Glenville State University Articles of Agreement for College Student Pre-Service Teachers and Interns (renewal)
 - b. Knotts Consulting for diagnostic testing services
5. Field Trips
 - a. RCHS Football to Warren High School in Vincent, OH (August 13, 2022)
 - b. RCHS Softball to Grand Strand Softball Classic in Myrtle Beach, SC (April 2 - 5, 2023)
6. Volunteers
7. Student Transfers
 - a. 7 Students from Kanawha County Schools to Roane County Schools
 - b. 5 Students from Jackson County Schools to Roane County Schools
 - c. 1 Student from Wirt County Schools to Roane County Schools
 - d. 4 Students from Calhoun County Schools to Jackson County Schools
 - e. 1 Student from Wood County Schools to Roane County Schools

Personnel Consent Agenda - (Action)

Motion by _____ and seconded by _____ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Create New Position(s)
 - a. Teacher / Kindergarten (WEMS), 200 days, effective August 17, 2022
2. Resignation(s)
 - a. Burdette, Paul - Athletic Director (Roane County High School), effective August 10, 2022

- b. Fore, Francis - LPN / Aide II (Spencer Middle School), effective August 11, 2022
 - c. Heis, William - Principal (Roane County High School), effective August 11, 2022, pending release of contract
3. New Employment(s)
- a. Fore, Francis - Substitute teacher (RCS - Substitutes), effective August 12, 2022, pending certification
 - b. Jarvis, Robin - Substitute teacher (RCS - Substitutes), effective August 17, 2022
 - c. Sinclair, Madison - Aide V / Special Education Assistant Teacher (Walton Elementary / Middle School), effective August 17, 2022
 - d. Halcomb, David - Substitute teacher (RCS - Substitutes), effective August 17, 2022
 - e. Marks, Sarah - Cook II (Spencer Elementary School), effective August 17, 2022
4. Transfer(s)
- a. Parkins, Melinda - Counselor (Spencer Elementary School) to Therapist (RCS - Student Support Services), effective August 12, 2022
5. Extracurricular(s)
- a. McGinnis, Toni - Coach, Cross Country (Roane County High School), effective August 12, 2022
 - b. Rector, Suzanne - Teacher Support Coordinator (Walton Elementary / Middle School), effective August 12, 2022
 - c. Smelko, Jessalynn - Assistant Coach, Softball (Auxiliary) (Roane County High School), effective August 12, 2022
 - d. Myers, Kristen - Assistant Coach, Softball (Auxiliary) (Roane County High School), effective August 12, 2022
 - e. Dolan, Corena - Teacher Support Coordinator (Spencer Elementary School), effective August 12, 2022
 - f. Hedges, Marie - Game Manager(s) (Roane County High School), effective August 12, 2022
 - g. Cottrill, Shannon - Game Manager(s) (Roane County High School), effective August 12, 2022
 - h. Caldwell, Sara - Game Manager(s) (Geary Elementary / Middle School), effective August 12, 2022
 - i. Ashman, Thanh - Coach, Volleyball (Geary Elementary / Middle School), effective August 12, 2022
 - j. Coon, Alicia - Game Manager (Spencer Middle School), effective August 12, 2022
 - k. Ford, Toby - Game Manager(s) (Roane County High School), effective August 12, 2022

Reports of Committees

Superintendent's Remarks

Adjournment

1. Adjourn until the next regular board meeting on Thursday, August 25, 2022, at 6:00 pm at Roane County High School.