

REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE

JULY 13, 2023

6:00 PM

[Current agenda printed January 11, 2026 (3:12 AM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]

[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]

Present: _____

Absent: _____

Meeting called to order by: _____ (_____ PM)

This meeting can be joined remotely. The public can join by calling 1-304-553-7794 and entering the conference ID 167 751 773 or by joining on Microsoft Teams using this link.

Presentations

1. Positively Charged
2. Public Participation
3. Student Achievement

New Business for Consideration and Potential Action

1. Rescind offers of employment
 - a. Rescind offer of employment to Jacqueline James, Teacher / 5th Grade at Geary Elementary / Middle School (did not accept employment; from May 25, 2023)
 - b. Rescind offer of employment to Kayla Richardson, Teacher / Social Studies at Geary Elementary / Middle School (did not accept employment; from May 25, 2023)
2. Designation of Chief Administrator for Level 1 Grievance Proceedings
3. Administrative Guidelines for Review
 - a. AG 611.i - Fee Schedule for Use of County Facilities
 - b. AG 221.ii, 222.ii, 223.iv - Standards for Honor Rolls
4. Review of Series 2019 Bond Construction Program and New Spencer Middle School Project

5. Review of ESSER Program and Other ESEA Programs
6. Updates on Continuing Business
 - a. Construction of the new Spencer Middle School
 - b. Recreational Improvements at Geary Elementary / Middle School and Spencer Elementary School
 - c. Property Matters involving the Goff Run complex, Madison Avenue complex, and Capitol Street complex
7. 2023-24 Schedule of BOE Meetings

Consent Agenda - (Action)

Motion by _____ and seconded by _____ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of Regular Board Meeting on June 22, 2023 and Special Board Meeting on June 29, 2023
2. Finance
 - a. Transfers/supplements to the budget
 - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
 - c. Financial Reports
 - d. Request by Superintendent to Convert Previously Accrued Vacation Days to Cash Payment
3. Policies
 - a. Third Reading and Adoption
 - i. Policy 227.1 - Parent and Family Engagement (revised)
4. Contract(s) / Bid(s) / Agreement(s)
 - a. Articles of Agreement with Glenville State University for Pre-service Teachers, Interns, and Residents
 - b. Preventative Maintenance Agreement with Alpha Mechanical Services, Inc. (renewal)
 - c. Bid for motor oil, bio-diesel, and gasoline for the 2023-24 school year: Harris Oil Company
5. Field Trips
6. Volunteers
7. Student Transfers

Personnel Consent Agenda - (Action)

Motion by _____ and seconded by _____ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Resignation(s)
 - a. Lowe, Eric - Teacher / 6th Grade (Spencer Middle School), effective June 30,

2023

- b. Spencer, Jennifer - Yearbook Sponsor (Spencer Middle School), effective June 30, 2023
- c. Lowe, Eric - Coach, Boys Basketball (Spencer Middle School), effective June 30, 2023
- d. Cole, Amy - Summer SOLE Teacher (Spencer Elementary School), effective June 30, 2023

2. New Employment(s)

Withdrawn a.----- - Assistant Coach, Football (Walton Elementary / Middle School), effective July 14, 2023

Withdrawn b.----- - Teacher / 6th Grade (Spencer Middle School), effective July 14, 2023

Withdrawn e.----- - Speech Language Pathologist (RCS - Student Support (75%), Spencer Elementary (25%)), effective July 14, 2023

Withdrawn d.----- - Teacher / Music (Roane County High School), effective July 14, 2023

Withdrawn e.----- - Teacher / Spanish (Roane County High School), effective July 14, 2023

Withdrawn f.----- - Teacher / Multi-Subjects (Spencer Elementary School), effective July 14, 2023

Withdrawn g.----- - LPN / Aide (Geary Elementary / Middle School), effective July 14, 2023

Withdrawn h.----- - Transportation Aide (morning, Bus #49) (RCS - Operations), effective July 14, 2023

Withdrawn i.----- - Transportation Aide (evening, Bus #13) (RCS - Operations), effective July 14, 2023

j. Parkins, Melinda - Therapist (Summer) (RCS - Student Support Services), effective July 14, 2023

k. Boggs, Kevin - Custodian III (Roane County High School), effective July 24, 2023, from the substitute list

l. Woods, Jessica - Teacher / 5th Grade (Geary Elementary / Middle School), effective August 16, 2023

m. Pfaff, James - Teacher / Art (Spencer Middle School), effective August 16, 2023, pending CIB clearance

n. Harper, Teresa - Teacher / English (Roane County High School), effective August 16, 2023

o. Eastman, Jacqueline - Teacher / Title I (Spencer Elementary School), effective August 16, 2023, pending CIB clearance

3. Transfer(s)

a. Cottrill, Ami - Teacher / 2nd Grade (Spencer Elementary School) to Teacher /

- Kindergarten (Spencer Elementary School), effective July 14, 2023
 - b. Pauley, Mark - Teacher / Special Education (Spencer Elementary School) to Teacher / Art (Spencer Elementary School), effective July 14, 2023
 - c. Hordyszynski, Michele - School Social Worker (RCS - Student Support Services) to Counselor (Geary Elementary / Middle School), effective July 14, 2023
4. Extracurricular(s)
- a. Morris, Kaylin - Coach, Cheer (Walton Elementary / Middle School), effective July 14, 2023
 - b. Myers, Kristen - Yearbook Sponsor (Spencer Middle School), effective July 14, 2023
 - c. Craft, Brian - Coach, Football (Walton Elementary / Middle School), effective July 14, 2023
 - d. Lawson, Samantha - Coach, Cheer (Spencer Middle School), effective July 14, 2023
 - e. Drennen, Julie - Coach, Volleyball (Geary Elementary / Middle School), effective July 14, 2023
 - f. Ash, Matthew - Assistant Coach, Football (Auxiliary) (Spencer Middle School), effective July 14, 2023
 - g. White, Shandi - Assistant Coach, Volleyball (Spencer Middle School), effective July 14, 2023
 - h. Chapman, Sara - Teacher Support Coordinator (Spencer Middle School), effective August 16, 2023

Reports of Committees

Superintendent's Remarks

Adjournment

1. Adjourn until the next regular meeting on Thursday, July 27, 2023, at 6:00 pm at Roane County High School