

# REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE

**AUGUST 10, 2023**  
**6:00 PM**

*[Current agenda printed January 11, 2026 (3:18 AM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

*[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]*

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ (\_\_\_\_\_ PM)

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

## **Presentations**

1. Positively Charged
2. Public Participation
3. Student Achievement

## **New Business for Consideration and Potential Action**

1. Update on PRO & SRO Programs including Renewal of Annual Agreements
2. Reassignment of Surplus Personnel Pursuant to WV Code 18A-2-7 (e)
  - a. Reassign Tamara Cook, Teacher / Pre-K, Spencer Elementary School, to Teacher / Special Education, Spencer Elementary School
  - b. Abolish Teacher / Special Education, Spencer Elementary School [1 position; currently vacant]
3. Rescind offers of employment
  - a. Rescind offer of employment to James Pfaff, Teacher / Art at Spencer Middle School (did not accept employment; from July 13, 2023)
4. Reconfiguration of Extracurricular Assignment
  - a. Theater Sponsor, Roane County High School
5. Review of Student Expulsions
6. 2022-23 Personnel Attendance Report

7. Updates on Continuing Business
  - a. Construction of the new Spencer Middle School
  - b. Recreational Improvements at Geary Elementary / Middle School and Spencer Elementary School
  - c. Property Matters involving the Goff Run complex, Madison Avenue complex, and Capitol Street complex

**Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of Regular Board Meeting on July 27, 2023
2. Finance
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
3. Policies
4. Contract(s) / Bid(s) / Agreement(s)
  - a. 2023-24 Pre-K Collaborative Contract with AFL-CIO Appalachian Council Head Start
  - b. Memorandum of Understanding with WVU at Parkersburg for Early College Program
  - c. Service Order with The Thrasher Group for Design and Construction Management Services for HVAC Replacements at Roane County High School
5. Field Trips
6. Volunteers
7. Student Transfers
  - a. 1 Student from Calhoun County Schools to Roane County Schools
  - b. 3 Student from Jackson County Schools to Roane County Schools
  - c. 3 Student from Kanawha County Schools to Roane County Schools
8. Clinical Experiences
  - a. Samantha Hall, Glenville State University, placed at Spencer Elementary School (student intern; October 10 - November 30, 2023)
  - b. Quinton Ward, Concord University, placed at Roane County High School (August 18 - May 2023)

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Reconfigure position(s)

- a. Teacher / PE (RCHS) to Teacher / Wellness (RCHS), effective August 10, 2023
2. Resignation(s)
  - a. Cohen, Kourtney - Teacher / Special Education (Spencer Elementary School), effective August 10, 2023
  - b. Jett, Cynthia - Teacher / Career Literacy (Spencer Middle School), effective August 10, 2023
3. New Employment(s)
  - a. Lawson, Samantha - Substitute teacher (RCS - Substitutes), effective August 11, 2023
  - b. Mitchell, William - Substitute bus operator (RCS - Substitutes), effective August 11, 2023
  - c. \_\_\_\_\_ - LPN / Aide (Geary Elementary / Middle School), effective August 11, 2023
  - d. Hunt, Alex - Assistant Principal (Roane County High School), effective August 11, 2023
  - e. Cohen, Kourtney - Substitute teacher (RCS - Substitutes), effective August 11, 2023
  - f. Jett, Cynthia - Substitute teacher (RCS - Substitutes), effective August 11, 2023
  - g. Penfold, JuliAnna - Substitute teacher (RCS - Substitutes), effective August 11, 2023
  - h. Allgeyer, Lisa - Substitute teacher (RCS - Substitutes), effective August 11, 2023
  - i. Higginbotham, Arin - Substitute teacher (RCS - Substitutes), effective August 11, 2023
4. Transfer(s)
  - a. Stockner, Shannon - Aide / Early Childhood Classroom Assistant Teacher (Spencer Elementary School) to Supervisory Aide / Paraprofessional (Roane County High School), effective August 11, 2023
  - b. Coon, Alicia - Teacher / 5th Grade (Spencer Elementary School) to Behavioral Interventionist (Spencer Middle School), effective August 11, 2023
5. Extracurricular(s)
  - a. Freeland, Meagan - Lead Special Educator (Spencer Elementary School), effective August 11, 2023
  - b. Blackwell, Scotty - Assistant Coach, Football (Walton Elementary / Middle School), effective August 11, 2023
  - c. Mills, Ashley - Lead Special Educator (Walton Elementary / Middle School), effective August 11, 2023
  - d. Peery, Matthew - Lead Special Educator (Roane County High School), effective August 11, 2023
  - e. Tolley, Sarah - Lead Speech-Language Pathologist (RCS - Student Support

- Services), effective August 11, 2023
- f. Malcolm, Cecil - Assistant Coach, Volleyball (Geary Elementary / Middle School), effective August 11, 2023
  - g. Keen, Michelle - Lead Special Educator (Geary Elementary / Middle School), effective August 11, 2023
  - h. Spencer, Jennifer - Lead Special Educator (Spencer Middle School), effective August 11, 2023
  - i. Perrine, Dakotah - Assistant Coach, Football (Auxiliary) (Spencer Middle School), effective August 11, 2023

### **Reports of Committees**

### **Superintendent's Remarks**

### **Adjournment**

1. Adjourn until the special meeting on Thursday, August 17, 2023, at 6:00 pm at Roane County High School. The next regular board meeting will be on Thursday, August 24, 2023, at 6:00 pm at Roane County High School