

# REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE

**SEPTEMBER 28, 2023**  
**6:00 PM**

*[Current agenda printed September 4, 2025 (2:16 PM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ (\_\_\_\_\_ PM)

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

## **Presentations**

1. Positively Charged
2. Public Participation
3. Student Achievement
4. Attendance Matters - August / September 2023

## **New Business for Consideration and Possible Action**

1. Create Aide V / Special Education Assistant Teacher, Geary Elementary / Middle School [1 position]
2. Update on Summer Overpayments for Certain Personnel
3. Discussion of Funding for Athletic Programs
4. Updates on Continuing Business
  - a. Construction of the new Spencer Middle School
  - b. Recreational Improvements at Geary Elementary / Middle School and Spencer Elementary School
  - c. Property Matters involving the Goff Run complex, Madison Avenue complex, and Capitol Street complex

## **Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of Regular Board Meeting on September 14, 2023
2. Finance
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
  - d. Board member reimbursements for travel
3. Policies
4. Contract(s) / Bid(s) / Agreement(s)
  - a. Updated Contract with Professional Therapy Services, Inc. for speech/language, occupational, and/or physical therapies and assessments (change in ownership)
  - b. Memorandum of Understanding with Mountain State ESC for professional development and mentoring
  - c. Mid-Ohio Valley Regional Council-Foster Grandparent Program Memorandum of Understanding
5. Field Trips
  - a. RCHS Golf to State Golf Tournament in Wheeling, WV, on October 2 to 4, 2023
6. Volunteers
  - a. Spencer Elementary School
    - i. Judy Saunders, Andrea Carroll, Alexa White and Sharon Stepp
  - b. Spencer Middle School
    - i. Jessica Cooper, Melanie Taylor, Kayla Conley, Krisheana Carey, Megan D. Anderson, Kenneth Bunner, Ronnie Bunner, Heather Webb, Jenny Saunders, Holly Reger, Jessica Miller and Charlotte Stalnaker
  - c. Walton Elementary Middle School
    - i. Laura Smith and Brittani Steele
7. Student Transfers
8. Clinical Experiences
  - a. Olivia VanDam, Glenville State University, placed at Spencer Elementary School as Teacher / 3rd Grade (clinical teacher of record beginning October 10, 2023)
  - b. Joshua Huffman, Marshall University, placed at Spencer Middle School as Teacher / 5th Grade (clinical teacher of record for 2023-24 second semester)

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Create New Position(s)
  - a. Aide V / Special Education Assistant Teacher (GEMS), 200 days, effective

September 29, 2023

2. Resignation(s)
  - a. Baker, Muriah - Social Media Coordinator (Roane County High School), effective September 21, 2023
  - b. Redman, Laura - Substitute cook (RCS - Substitutes), effective September 26, 2023
  - c. Redman, Jeffery - Custodian III (Spencer Elementary School), effective September 29, 2023
3. New Employment(s)
  - a. Eastman, Jacqueline - Teacher / Title I (Spencer Elementary School), effective September 29, 2023
  - b. Kinder, Olivia - Aide / ECCAT (Walton Elementary / Middle School), effective September 29, 2023
  - c. Keiffer, Matthew - Substitute teacher (RCS - Substitutes), effective September 29, 2023
  - d. Lowe, Eric - Substitute teacher (RCS - Substitutes), effective September 29, 2023
  - e. Hordyszynski, Kyle - Substitute teacher (RCS - Substitutes), effective September 29, 2023
  - f. Webb, Heather - Substitute aide (RCS - Substitutes), effective September 29, 2023
4. Transfer(s)
  - a. Keaton, Rebecca - Teacher / English (Roane County High School) to Teacher / Career Literacy (Geary Elementary / Middle School), effective October 16, 2023
5. Extracurricular(s)
  - a. Coon, Alicia - Head Teacher (Spencer Middle School), effective September 29, 2023
  - b. Caldwell, Sara - Game Manager (Spencer Middle School), effective September 29, 2023
  - c. Gainer, Katherine - Game Manager (Spencer Middle School), effective September 29, 2023
  - d. Coon, Alicia - Academic Recovery Facilitator (Spencer Middle School), effective September 29, 2023

### **Reports of Committees**

1. Roane Jackson Technical Center Administrative Council (September 19, 2023)

### **Superintendent's Remarks**

### **Adjournment**

1. Adjourn until the next regular meeting on Tuesday, October 10, 2023, at 6:00 pm at Roane County High School.