

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE COUNTY OF ROANE**

**OCTOBER 10, 2023**

**6:00 PM**

*[Current agenda printed December 12, 2025 (3:25 AM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

*[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]*

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ (\_\_\_\_\_ PM)

**This meeting can be joined remotely. The public can join by calling 1-304-553-7794 and entering the conference ID 180 974 080 or by joining on Microsoft Teams using this <a href="https://teams.microsoft.com/l/meetup-join/19%3a06aedfab4a83438a8dd02c08fab64a04%40thread.tacv2/1696974283511?context=%7b%22Tid%22%3a%22e019b04b-330c-467a-8bae-09fb17374d6a%22%2c%22Oid%22%3a%22b2da986b-136c-48db-847e-902937428d4f%22%7d">link</a>.**

**Presentations**

1. Positively Charged
2. Public Participation
3. Student Achievement

**New Business for Consideration and Potential Action**

1. Update on 2023-24 Enrollment
2. Discussion of 2024-25 School Calendar
3. Review of Athletic Programs Finances
4. Consideration of recommendation to ratify and continue administrative leave for Employee A, effective August 26, 2023, per WV Code 18A-2-8
5. Updates on Continuing Business
  - a. Construction of the new Spencer Middle School
  - b. Recreational Improvements at Geary Elementary / Middle School and Spencer Elementary School
  - c. Property Matters involving the Goff Run complex, Madison Avenue complex, and Capitol Street complex

**Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of Regular Board Meeting on September 28, 2023 and Special Meeting on October 5, 2023
2. Finance
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
3. Policies
4. Contract(s) / Bid(s) / Agreement(s)
  - a. Transportation contract for 1 student
  - b. Contract with Education System Solutions, Inc., for school improvement work at Spencer Elementary School
5. Field Trips
6. Volunteers
7. Student Transfers
8. Clinical Experiences
  - a. Allison Holt, Western Governors University, placed at Geary Elementary / Middle School (student teacher from 10/9/2023 to 1/18/2024)

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Resignation(s)
  - a. Hedges, Marie - Game Manager(s) (Roane County High School), effective September 28, 2023
  - b. Matheney, Lora - Assistant Coach, Girls Basketball (Roane County High School), effective October 5, 2023
2. New Employment(s)
  - a. Burge, Jerry - Substitute teacher (RCS - Substitutes), effective October 11, 2023
  - b. Belcher, Malissa - Teacher / 6th Grade (Spencer Middle School), effective October 11, 2023, pending release from current employer

Withdrawn e.----- - Custodian III (Spencer Elementary School),  
effective October 11, 2023

Withdrawn d.----- - Custodian III (Roane County High School),  
effective October 11, 2023

- e. Raines, Pepper - Aide V / Special Education Assistant Teacher (Geary Elementary / Middle School), effective October 11, 2023, from the substitute list

- f. Jett, Cynthia - Teacher / Career Literacy (Spencer Middle School), effective October 11, 2023
  - g. Lawson, Samantha - Teacher / Wellness (Roane County High School), effective October 11, 2023, pending issuance of permit
- 3. Transfer(s)
  - a. Baker, Muriah - Teacher / Special Education (Roane County High School) to Teacher / Special Education (Spencer Middle School), effective July 1, 2024
- 4. Extracurricular(s)
  - a. O'Brien, Baylee - Academic Recovery Facilitator (Walton Elementary / Middle School), effective October 11, 2023

### **Reports of Committees**

### **Superintendent's Remarks**

### **Adjournment**

- 1. Adjourn until the next regular meeting on Thursday, October 26, 2023, at 6:00 pm at Roane County High School.