

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE COUNTY OF ROANE**

**DECEMBER 12, 2024**

**6:00 PM**

*[Current agenda printed June 18, 2026 (4:24 PM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

*[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer.]*

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ (\_\_\_\_\_ PM)

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Positively Charged
2. Public Participation
3. 2025-26 School Calendar Public Hearing #2

**New Business for Consideration and Potential Action**

1. 2025-26 School Calendar
2. Request to Consider and Adopt Resolution on PEIA Stabilization
3. 2025-26 Committee
4. Authorization of Board President or Superintendent to execute and record the required Notice of Federal Interest in certain school property arising out of Covid-related federal grant.
5. Annual Approval of School-Affiliated Organizations
6. Property Matters Involving Old Spencer High School
  - a. Possible Action Declaring the Property as Surplus and Authorizing the Superintendent to Conduct a Sealed Bid Auction for the Same with a Minimum Bid of \$ \_\_\_\_\_
7. Declaring Certain Technology-Related Hardware as Surplus
8. Approve Job Descriptions and Create Positions Related to WVDE Elementary Alternative Learning Grant

- a. Teacher / Elementary Alternative Education, Countywide based at Spencer Elementary School
  - b. Counselor / Elementary Alternative Education, Countywide based at Spencer Elementary School
9. Updates on Continuing Business
- a. Property Matters Involving the Capitol Street Complex and Goff Run Complex
  - b. Network and Communications Updates
  - c. Safety and Security Upgrades at Roane County High School and Spencer Middle School
  - d. Closeout Process for the new Spencer Middle School

**Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

- 1. Approval of minutes of the regular board meeting on November 21, 2024
- 2. Finance
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$40,000 prior to the next board meeting
  - c. Financial Reports
  - d. Travel reimbursement for board members
- 3. Policies
  - a. First Reading
    - i. Policy 524 - Transfers and Reductions-in-Force (revised)
- 4. Contract(s) / Bid(s) / Agreement(s)
- 5. Field Trips
- 6. Volunteers
  - a. Spencer Elementary School
    - i. Marjorie Hamrick and Abby Sherman
- 7. Student Transfers
  - a. 1 student from Calhoun County to Roane County

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

- 1. Create New Position(s)
  - a. Elementary Alternative Education Teacher (Stu Srv (75%), SES (25%)), 205 days, effective December 13, 2024
  - b. Elementary Alternative Education Counselor (Stu Srv (75%), SES (25%)), 205 days, effective December 13, 2024

2. Resignation(s)
  - a. Ashman, Thanh - Coach, Track (Geary Elementary / Middle School), effective November 22, 2024
  - b. Ashman, Thanh - Substitute teacher (RCS - Substitutes), effective December 6, 2024
  - c. Matheney, Lora - Math Field Day Sponsor (Spencer Middle School), effective December 11, 2024
  - d. Cottrill, Shannon - Teacher / Title I (Spencer Middle School), effective January 6, 2025
3. New Employment(s)
  - a. Bradley, Kolleen - Aide / ECCAT (Walton Elementary / Middle School), effective December 16, 2024
  - b. Patton, Cassie - Substitute aide (RCS - Substitutes), effective December 16, 2024
  - c. Moore, Brian - Substitute cook (RCS - Substitutes), effective December 16, 2024
  - d. Fry, Amy - Substitute aide (RCS - Substitutes), effective December 16, 2024
4. Transfer(s)
  - a. Parkins, Melinda - Therapist (RCS - Student Support Services) to Itinerant Elementary Counselor (RCS - Student Support (75%), Spencer Elementary (25%)), effective July 1, 2025
5. Extracurricular(s)
  - a. Lawson, Samuel - Assistant Coach, Wrestling (Auxiliary) (Spencer Middle School), effective December 13, 2024
6. Rescind action(s)
  - a. Transfer of Tolley, Kaleena - Teacher / 4th Grade (Walton Elementary / Middle School) to Teacher / Title I (Spencer Middle School), effective July 1, 2025 [from October 08, 2024]

### **Reports of Committees**

1. Roane Jackson Technical Center Administrative Council (11/19/2024)

### **Superintendent's Remarks**

### **Adjournment**

1. Adjourn until the next regular meeting on Thursday, January 9, 2025, at 6:00 pm at Spencer Middle School.