

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF THE COUNTY OF ROANE**

**JUNE 12, 2025  
6:00 PM**

*[Current agenda printed January 11, 2026 (3:20 AM). This agenda is available to the public upon request at any time during regular business hours preceding the upcoming Roane County Board of Education meeting. Public participation and attendance are welcomed and encouraged. This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item 1. Speakers are asked to express themselves in a civil manner, with due respect for the dignity and privacy of others who may be affected by your comments. While it is not our intent to stifle public comment, speakers should be aware that if your statements violate the rights of others under the law of defamation or invasion of privacy, you may be held legally responsible. If you are unsure of the legal ramifications of what you are about to say, we urge you to consult first with your legal advisor. The Board reserves the right to amend this agenda with emergency personnel/financial matters which may arise after publication.]*

*[PLEASE NOTE: This meeting of the Roane County Board of Education will be held at 6:00 pm at Roane County High School, Spencer, WV.]*

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Meeting called to order by: \_\_\_\_\_ ( \_\_\_\_\_ PM)

**This meeting can be joined remotely. The public can join by calling 1-304-553-7794 and entering the conference ID 716 264 65 or by joining on Microsoft Teams using this <a href="https://teams.microsoft.com/l/meetup-join/19%3a06aedfab4a83438a8dd02c08fab64a04%40thread.tacv2/1749764506430?context=%7b%22Tid%22%3a%22e019b04b-330c-467a-8bae-09fb17374d6a%22%2c%22Oid%22%3a%22b2da986b-136c-48db-847e-902937428d4f%22%7d">link</a>.**

**Presentations**

1. Positively Charged
2. Public Participation
3. Student Achievement

**New Business for Consideration and Potential Action**

1. Update on Roane County Wrestling Boosters Facility Proposal
2. Request to Authorize Spencer Christian Academy as Exemption B Non-Public School
3. Approval of MOU for Future Leaders Program
4. Review of Financial Status for 2024-25
5. Review of Correspondence Received from State Superintendent Blatt
6. Enrollment Concerns and Projections for 2025-26
  - a. Update on PK and K registration
  - b. Proposal to Consider Reconfiguration of Spencer Elementary School as a PK - 5 Facility and Spencer Middle School as a 6 - 8 Facility with No Changes to Existing Attendance Zones
7. Administrative Restructuring for 2025-26

- a. Abolish Assistant Superintendent for Curriculum & Instructional Support, effective June 30, 2025 (1 position; funded by General Fund)
  - b. Abolish Assistant Principal, Spencer Middle School, effective June 30, 2025 (1 position; funded by General Fund)
  - c. Create Director of Instructional Programs & Personnel, effective July 1, 2025 (1 position; funded by General Fund)
  - d. Create Director of Federal Programs & Compliance, effective July 1, 2025 (1 position; funded by federal sources)
  - e. Create Coordinator of Special Education Compliance, effective July 1, 2025 (1 position; funded by Special Education)
8. 2024-25 Board of Education Self-Appraisal

**Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following consent agenda, as recommended by Richard Duncan, Superintendent.

1. Approval of minutes of the regular board meeting on May 22, 2025
2. Financial
  - a. Financial Reports
  - b. Transfers/supplements to the budget
  - c. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
3. Policies
  - a. Second Reading
    - i. Policy 010 - Identification and Organization (revised)
    - ii. Policy 223 - Program of Study for High School (Grades 9 - 12) (revised)
    - iii. Policy 224 - Alternative Delivery of Educational Programs (revised)
    - iv. Policy 440 - Student Code of Conduct and Discipline (revised)
    - v. Policy 490 - Acceptable Use of Technology for Students (revised)
    - vi. Policy 491 - Personal Electronic Devices for Students (new)
    - vii. Policy 512 - Areas of Critical Needs and Shortage (revised)
4. Contract(s) / Bid(s) / Agreement(s)
5. Field Trips
6. Volunteers
7. Student Transfers

**Personnel Consent Agenda - (Action)**

Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following personnel items as recommended by Richard Duncan, Superintendent.

1. Abolish Position(s)

- a. Assistant Principal (SMS), effective June 30, 2025
- 2. Create New Position(s)
  - a. Coordinator of Special Education Compliance (CO), 230 days, effective July 1, 2025
  - b. Director of Instructional Programs and Personnel (CO), 240 days, effective July 1, 2025
  - c. Director of Federal Programs and Compliance (CO), 240 days, effective July 1, 2025
- 3. Resignation(s)
  - a. Myers, Kristen - Yearbook Sponsor (Spencer Middle School), effective June 5, 2025
  - b. Morris, Kaylin - Coach, Cheer (Walton Elementary / Middle School), effective June 5, 2025
  - c. Taylor, Christopher - Assistant Coach, Volleyball (Spencer Middle School), effective June 7, 2025
  - d. Rector, Joseph - Social Media Coordinator (Walton Elementary / Middle School), effective June 9, 2025
  - e. Ramsey, Alishia - LPN / Aide (Walton Elementary / Middle School), effective June 30, 2025
- 4. New Employment(s)
  - a. Parkins, Melinda - Therapist (Summer) (RCS - Student Support Services), effective June 13, 2025
  - b. Tolley, Sarah - ESY Speech Language Pathologist (RCS - Student Support Services), effective June 13, 2025
  - c. Kendall, James - ESY Teacher of Severe / Profound Handicap (RCS - Student Support Services), effective June 13, 2025
  - d. Dolan, Corena - Summer STEAM + R Camp Teacher (Spencer Elementary School), effective June 23, 2025
  - e. Ward, Cari - Summer STEAM + R Camp Teacher (Spencer Elementary School), effective June 23, 2025
  - f. Cottrill, Ami - Summer STEAM + R Camp Teacher (Spencer Elementary School), effective June 23, 2025
  - g. Engle, Stacy - Summer STEAM + R Camp Teacher (Spencer Elementary School), effective June 23, 2025
  - h. Tanner, Lorra - SOAR Into Summer Coordinator (Spencer Elementary School), effective July 7, 2025
  - i. Dolan, Corena - SOAR Into Summer Teacher (Spencer Elementary School), effective July 7, 2025
  - j. Ward, Cari - SOAR Into Summer Teacher (Spencer Elementary School), effective July 7, 2025

- k. Moore, Kimberly - SOAR Into Summer Aide / ECCAT (Spencer Elementary School), effective July 7, 2025
  - l. Windland, Ranell - SOAR Into Summer Bus Operator / Aide (Spencer Elementary School), effective July 7, 2025
  - m. Strickland, Melissa - SOAR Into Summer Cook (Spencer Elementary School), effective July 7, 2025
  - n. Evans, Joyce - SOAR Into Summer Custodian (Spencer Elementary School), effective July 7, 2025
  - o. Smith, Jacklyn - SOAR Into Summer Bus Operator / Aide (Spencer Elementary School), effective July 7, 2025
  - p. Greathouse, Edsel - SOAR Into Summer Bus Operator / Aide (Spencer Elementary School), effective July 7, 2025
  - q. Evans, Mitchell - SOAR Into Summer Bus Operator / Aide (Spencer Elementary School), effective July 7, 2025
5. Transfer(s)
- a. Gainer, Katherine - Assistant Principal (Spencer Middle School) to Teacher / Title I (Spencer Elementary School), effective July 1, 2025
  - b. Cohen, Kourtney - Teacher / Special Education (Spencer Elementary School) to Teacher / Special Education (Roane County High School), effective July 1, 2025
  - c. Crowder, Johnnee - Teacher / English (Roane County High School) to Teacher / Wellness (Roane County High School), effective July 1, 2025, pending receipt of endorsement
  - d. Penfold, JuliAnna - Elementary Alternative Education Teacher (RCS - Student Support (75%), Spencer Elementary (25%)) to Teacher / Special Education (Roane County High School), effective July 1, 2025
6. Extracurricular(s)
- a. Harlan, Sara - Coach, Volleyball (Roane County High School), effective June 13, 2025

## **Reports of Committees**

### **Superintendent's Remarks**

#### **Adjournment**

- 1. Adjourn until the next regular meeting on Thursday, June 26, 2025, at 6:00 pm at Roane County High School.