REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD MAY 23, 2019, AT 6:00 PM, AT ROANE COUNTY HIGH SCHOOL, SPENCER,

Present: Gregory Boggs, Jeffrey Mace, James Minney, Eileen Richardson, Jeffrey Tanner

Absent: (none)

Meeting called to order by Jeffrey Mace (6:00 pm)

Presentations

1. Positively Charged

Recognized students that won academic awards during winter and spring. Others may be recognized at the next board meeting on June 6th.

Model United Nations Conference Participants:
-Suraya Boggs
-Gracie Hall
-Kiran Boggs
-Colby Lewis
-Ember Lewis
-Kaitlyn Holbert
-Cameron Bennett

Poetry Out Loud:
-Suraya Boggs placed top 10 in the division and also earned top 10 in the state division. She also performed a poem out loud for board members.

Golden Horseshoe winners:
-Grady Fountaine
-Kenzie Litton
-Karli Greathouse

Social Studies Fair:
-Alex Lepp received an Honorable Mention at the Regional Social Studies Fair with a project on "The Rise and Fall of Spencer State Hospital"
-Brock Tanner received 1st place in the Regional Social Studies Fair and went on to State to compete with project, "From Picture to Pencil".

Young Writers Competition:
-Nola Parsons
-Kallie McCutcheon won 3rd place award at state level

2. Presentation of Stop The Bleed Kits to Roane County Schools by Roane General Hospital

Julie Carr, Chief Clinical Officer at Roane General Hospital, presented on the Stop The Bleed Kits, which RGH has provided for Roane County Schools. These kits are provided to help stabilize patients before an emergency responder arrives

3. Public Participation

New Business for Consideration and Potential Action

1. 2019-20 Budget Hearing
2. Adoption of three-week summer practice period

Motion by Jeffrey Tanner and seconded by Gregory Boggs to approve the weeks of June 10th, 17th, and 24th as the three-week summer practice period. Motion carried. (6:51 pm)

3. Naming of 4-H / FFA Youth Livestock Barn

Motion by James Minney and seconded by Jeffrey Tanner to to name the 4-H / FFA Youth Livestock Barn in memorial of Paul Cummings. Motion carried. (6:53 pm)

4. Renewal of Probationary Contracts for the 2019-20 School Year (current position and contract type for 2019-20 is noted)
    a. Corie (Nicholson) Whiting, Counselor, Spencer Elementary School (continuing pending certification, probationary otherwise; non-renewal due to RIF is no longer necessary)

Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve. Motion carried. (6:55 pm)

Consent Agenda - (Action)

Motion by James Minney and seconded by Eileen Richardson to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (7:10 pm)

1. Approval of Minutes of Regular Board Meeting on May 9, 2019
2. Financial
    a. Transfers/supplements to the budget
    b. Payments of bills as submitted; pre-approval to release checks not to exceed $20,000 prior to the next board meeting
    c. Financial Reports
3. Proposed FY 20 Budget is as follows
    a. General Fund: $ _____
    b. Debt Service Fund: $ _____
    c. Bond Construction Fund $ _____
    d. Permanent Improvement Fund: $ _____
    e. Special Revenue Fund: $ _____

Budget items were detailed as follows:
General Revenue: $18,289,436
Debt Service Fund: $867,198
Bond Construction: $9,745,000
Permanent Improvement Fund: $100,000
Special Revenue: $4,689,469

4. Policies
    a. First Reading
        i. Policy 501 - Non-discrimination and Equal Employment Opportunity (revised; replaces Policies 3122, 3122.02, 3123, 3362, 3362.02, 4122, 4122.02, 4123, 4362, 4362.02)

ii. Policy 502 - Drug-Free Workplace (revised; replaces Policies 3122.01, 4122.01)
iii. Policy 510 - Employment of Full-time and Part-time Personnel (revised; replaces Policies 3111, 3120, 3120.05, 3120.10, 3121, 3132, 4111, 4120, 4120.05, 4120.10, 4121, 4125, 4132)
iv. Policy 511 - Employment of Substitutes (revised; replaces Policies 3120.04, 4120.04)
v. Policy 512 - Areas of Critical Need and Shortage (renumbered; replaces Policy 3120.13)
vi. Policy 513 - Extra-curricular Assignments (revised; replaces Policies 3120.08, 4120.08)
vii. Policy 514 - Extra-duty Assignments (revised; replaces Policy 4250)
viii. Policy 520 - Employment Contracts (revised; replaces Policies 3124, 3124.01, 3124.02, 3140, 3140.01, 3142, 4124, 4124.01, 4124.02, 4140, 4140.01, 4142)
ix. Policy 521 - Benefits (revised; replaces Policies 3420, 4420)
x. Policy 522 - Seniority of Professional Personnel (revised; replaces Policy 3370)
xi. Policy 523 - Seniority of Service Personnel (revised; replaces Policy 4370)
xii. Policy 524 - Transfers and Reductions-in-force (revised; replaces Policies 3130.01, 3131, 3131.01, 3131.02, 4130, 4131, 4131.02)
xiii. Policy 525 - Grievance Procedure (revised; replaces Policies 3340, 4340)
xiv. Policy 530 - Staff Development (revised; replaces Policies 3242, 4242)
xv. Policy 540 - Employee Code of Conduct (revised; replaces Policy 3210, 4210)
xvi. Policy 541 - Employee Ethics (revised; replaces Policies 3113, 3214, 3231, 3231.01, 3310, 4113, 4214, 4231.01, 8340)
xvii. Policy 542 - Student Supervision by Staff (revised; replaces Policies 3213, 4213)
xviii. Policy 543 - Staff Dress and Grooming (revised; replaces Policies 3216, 4216)
xix. Policy 544 - Employee Discipline (revised; replaces Policies 3139, 3139.01, 3141, 4139, 4139.01)
xx. Policy 545 - Physical / Mental Examination (revised; replaces Policies 3160, 4160, 4160.02, 4162)
xxi. Policy 546 - Substance Abuse (revised; replaces Policies 3170, 3170.01, 4170, 4170.01)
xxii. Policy 550 - Evaluation of Professional Personnel (revised; replaces Policy 3220)
xxiii. Policy 551 - Evaluation of Service Personnel (revised; replaces Policy 4220)
xxiv. Policy 552 - Evaluation of Extracurricular Assignments (revised; replaces Policy 4220.01)

xxv. Policy 560 - Leave (revised; replaces Policies 3235, 3236, 3243, 3430, 3430.01, 3430.02, 3430.03, 3430.04, 3431, 3431.01, 3432.02, 3433, 3437, 4235, 4236, 4430, 4430.01, 4430.02, 4430.03, 4430.04, 4431, 4432.02, 4433, 4437)
xxvi. Policy 561 - Annual Incentive for Unused Personal Leave (revised; replaces Policy 3431.02)
xxvii. Policy 562 - Daily Work Schedule (revised; replaces Policies 3251, 3255, 3270, 4251, 4255)
xxviii. Policy 563 - Unauthorized Work Stoppage (revised; replaces Policies 3531, 4531)
xxix. Policy 570 - Board-Staff Communications (revised; replaces Policy 3112, 4112)
xxx. Policy 580 - Use of Epinephrine Auto-Injectors by Staff (revised; replaces Policies 3165, 4165)
xxxi. Policies 3115 and 4115 - Job Descriptions (repeal; duplicated in Policy 141)
xxxii. Policies 3160.01 and 4160.01 - Tuberculosis Examination (repeal; no longer necessary)
xxxiii. Policy 3160.02 - Physical Examination for School Bus Operators (repeal; bus operators are not professional personnel)
xxxiv. Policies 3215 and 4215 - Use of Tobacco by Professional Staff / Service Personnel (repeal; duplicated in Policy 661)
xxxv. Policies 3281 and 4281 - Personal Property of Staff Members (repeal; unnecessary)
xxxvi. Policies 3217 and 4217 - Weapons (repeal; duplicated in Policy 660)
xxxvii. Policies 3419 and 4419 - Group Health Plans (repeal; unnecessary)
xxxviii. Policies 3419.02 and 4419.02 - Privacy Protections of Fully Insured Group Health Plans (repeal; unnecessary)
xxxix. Policies 3432 and 4432 - Personal Leave Bank (repeal; bank not in operation)
xl. Policies 3440 and 4440 - Job-Related Expenses (repeal; duplicated in Policy 6550)
xli. Policy 4120.01 - Food Service Personnel (repeal; unnecessary)
xlii. Policy 4242.01 - Food Service Training (repeal; unnecessary)

5. Contract(s) / Agreement(s)
   a. Agreement with Western Governors University for the placement of student teachers
   b. Agreement with West Virginia University for the placement of teachers-in-residence
6. Fieldtrip(s)
   a. RCHS FFA to the Amish Country in Sugar Creek, Ohio for an FFA reward field trip on 5/16/19 and being transported by RCS school buses
7. Student Transfer(s)

a. 1 student from Kanawha County Schools to Roane County Schools
b. 2 students from Roane County Schools to Jackson County Schools (pending approval from JCBOE)

Personnel Consent Agenda - (Action)
Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve the following personnel items as recommended by Richard Duncan, Superintendent. Motion carried. (7:13 pm)

1. Resignation(s)
   a. Cross, Geneva - Assistant Coach, Boys Basketball (Auxiliary) (Geary Elementary / Middle School), effective May 15, 2019
   b. Drennen, Julie - Coach, Boys Basketball (Geary Elementary / Middle School), effective May 17, 2019
   c. Jager, Marvin - Substitute bus operator (RCS - Substitutes), effective May 22, 2019
   d. Villers, Joseph - Teacher / Special Education (Roane County High School), effective June 30, 2019

2. New Employment(s)
   a. Cale, Lacey - Teacher / Health (Roane County High School), effective August 12, 2019, pending certification

Withdrawn ~~b.----------~~ _____ - Teacher / Science (Roane County High School), effective August 12, 2019

3. Transfer(s)
   a. Peery, Matthew - Teacher / Special Education (Spencer Elementary School) to Teacher / Special Education (Roane County High School), effective July 1, 2019
   b. Parkins, Melinda - Counselor (Geary EMS (50%), Walton EMS (50%)) to Counselor (Geary Elementary / Middle School), effective July 1, 2019

4. Leave of Absence(s)
   a. Heis, Rachael - Teacher / 6th Grade (Spencer Middle School), effective May 15, 2019 to June 30, 2019

Reports of Committees

1. Roane-Jackson Technical Center Administrative Council (5/16/2019)

Met on May 16 to approve the contractor for the summer SBA-funded work on the sewer system and some classroom additions.
Still expecting to need a new welding instructor in the fall, but nothing is official just yet.

2. Spencer Middle School Planning Committee (5/16/2019)

Attendees put together a long wishlist for the new middle school, some of which included having a solid CTE Program, and having collaborative spaces (work / project spaces). We are looking to visit other schools this summer for ideas/ In September, the SBA requests a basic submission to let them know you will be presenting your request in October/November. Thrasher will provide some sort of renderings/drawings on building, classrooms, collaborative spaces, etc.

Superintendent's Remarks

1. The last day of school for students is on Tuesday, June 4th
2. Commencement at Roane County High School is on Friday, May 31st.
3. What was anticipated to happen in legislature may not happen. Until decisions are made, we are unsure what will happen. Budget has been approved and should be published by the State Department in the next couple of weeks.
4. Received our first bill for the bond project. A vacuum truck will be at Geary School next week to take the ballast off the roof, and the same work will soon happen at RCHS.

Motion by Jeffrey Tanner and seconded by Gregory Boggs to adjourn until the next regular meeting on Thursday, June 6, 2019, at 6:00 pm at Roane County High School. Motion carried. (7:28 pm)