REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD JUNE 18, 2019, AT 12:00 PM, AT RCS - CENTRAL OFFICE, SPENCER,

Present: Gregory Boggs, Jeffrey Mace, James Minney, Eileen Richardson, Jeffrey Tanner
Absent: (none)
Meeting called to order by Jeffrey Mace (12:18 pm)

Presentations

1. Positively Charged
2. Public Participation

Stephanie Tolley spoke concerning an issue at Spencer Elementary School.

New Business for Consideration and Potential Action

1. Review, Consideration and Evaluation of the Verified Competitive Bids Received in Connection with "The Board of Education of the County of Roane Public School Bonds, Series 2019"
2. Consideration of and Possible Action on a Resolution of the Board of Education of the County of Roane Authorizing and Awarding the Sale of Its Series 2019 Bonds; Authorizing the Execution and Delivery of Documents Required in Connection Therewith; and Authorizing the Taking of All Other Actions Necessary to the Consummation of the Matters Contemplated by the Resolution

Motion by Jeffrey Tanner and seconded by Gregory Boggs to approve the Resolution, including information regarding the successful bid from FTN Financial Global Markets of 2.227907% true interest cost. Motion carried. (12:52 pm)

3. Review of and Possible Action Concerning Bids Received for HVAC Maintenance and Repair Services

Motion by Jeffrey Tanner and seconded by James Minney to accept the bid for HVAC maintenance and repair services from Alpha Mechanical for $23,000 for annual maintenance, $90 per hour for regular repair services, and $90 per hour for emergency repair services. Motion carried. (1:17 pm)

4. Extend selected service personnel contracts pursuant to WV Code 18A-4-19 (b)

Motion by James Minney and seconded by Gregory Boggs to approve. Motion carried. (1:29 pm)

   a. Extend contract of Deborah Huffman, Accountant II / Secretary II (GEMS), from 215 to 220 days, effective July 1, 2019
   b. Extend contract of Amy Morris, Accountant II / Secretary II (WEMS), from 215 to 220 days, effective July 1, 2019

Consent Agenda - (Action)

Motion by Jeffrey Tanner and seconded by Gregory Boggs to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (1:34 pm)

1. Approval of Minutes of Regular Board Meeting on June 6, 2019
2. Financial
    a. transfers/supplements to the budget
    b. Payments of bills as submitted; pre-approval to release checks not to exceed $20,000 prior to the next board meeting
    c. Financial Reports
3. Policies
    a. Third Reading and Approval
        i. Policy 501 - Non-discrimination and Equal Employment Opportunity (revised; replaces Policies 3122, 3122.02, 3123, 3362, 3362.02, 4122, 4122.02, 4123, 4362, 4362.02)
        ii. Policy 502 - Drug-Free Workplace (revised; replaces Policies 3122.01, 4122.01)
        iii. Policy 510 - Employment of Full-time and Part-time Personnel (revised; replaces Policies 3120, 3120.05, 3120.10, 3121, 3132, 4120, 4120.05, 4120.10, 4121, 4125, 4132)
        iv. Policy 511 - Employment of Substitutes (revised; replaces Policies 3120.04, 4120.04)
        v. Policy 512 - Areas of Critical Need and Shortage (renumbered; replaces Policy 3120.13)
        vi. Policy 513 - Extra-curricular Assignments (revised; replaces Policies 3120.08, 4120.08)
        vii. Policy 514 - Extra-duty Assignments (revised; replaces Policy 4250)
        viii. Policy 520 - Employment Contracts (revised; replaces Policies 3124, 3124.01, 3124.02, 3140, 3140.01, 3142, 4124, 4124.01, 4124.02, 4140, 4140.01, 4142)
        ix. Policy 521 - Benefits (revised; replaces Policies 3420, 4420)
        x. Policy 522 - Seniority of Professional Personnel (revised; replaces Policy 3370)
        xi. Policy 523 - Seniority of Service Personnel (revised; replaces Policy 4370)
        xii. Policy 524 - Transfers and Reductions-in-force (revised; replaces Policies 3130.01, 3131, 3131.01, 3131.02, 4130, 4131, 4131.02)
        xiii. Policy 525 - Grievance Procedure (revised; replaces Policies 3340, 4340)
        xiv. Policy 530 - Staff Development (revised; replaces Policies 3242, 4242)
        xv. Policy 540 - Employee Code of Conduct (revised; replaces Policy 3210, 4210)
        xvi. Policy 541 - Employee Ethics (revised; replaces Policies 3113, 3214, 3231, 3231.01, 3310, 4113, 4214, 4231.01, 8340)
        xvii. Policy 542 - Student Supervision by Staff (revised; replaces Policies 3213, 4213)
        xviii. Policy 543 - Staff Dress and Grooming (revised; replaces Policies 3216, 4216)

xix. Policy 544 - Employee Discipline (revised; replaces Policies 3139, 3139.01, 3141, 4139, 4139.01)
xx. Policy 545 - Physical / Mental Examination (revised; replaces Policies 3160, 4160, 4160.02, 4162)
xxi. Policy 546 - Substance Abuse (revised; replaces Policies 3170, 3170.01, 4170, 4170.01)
xxii. Policy 550 - Evaluation of Professional Personnel (revised; replaces Policy 3220)
xxiii. Policy 551 - Evaluation of Service Personnel (revised; replaces Policy 4220)
xxiv. Policy 552 - Evaluation of Extra-curricular Assignments (revised; replaces Policy 4220.01)
xxv. Policy 560 - Leave (revised; replaces Policies 3235, 3236, 3243, 3430, 3430.01, 3430.02, 3430.03, 3430.04, 3431, 3431.01, 3432.02, 3433, 3437, 4235, 4236, 4430, 4430.01, 4430.02, 4430.03, 4430.04, 4431, 4432.02, 4433, 4437)
xxvi. Policy 561 - Annual Incentive for Unused Personal Leave (revised; replaces Policy 3431.02)
xxvii. Policy 562 - Daily Work Schedule (revised; replaces Policies 3251, 3255, 3270, 4251, 4255)
xxviii. Policy 563 - Unauthorized Work Stoppage (revised; replaces Policies 3531, 4531)
xxix. Policy 570 - Board-Staff Communications (revised; replaces Policy 3112, 4112)
xxx. Policy 580 - Use of Epinephrine Auto-Injectors by Staff (revised; replaces Policies 3165, 4165)
xxxi. Policies 3115 and 4115 - Job Descriptions (repeal; duplicated in Policy 141)
xxxii. Policies 3160.01 and 4160.01 - Tuberculosis Examination (repeal; no longer necessary)
xxxiii. Policy 3160.02 - Physical Examination for School Bus Operators (repeal; bus operators are not professional personnel)
xxxiv. Policies 3215 and 4215 - Use of Tobacco by Professional Staff / Service Personnel (repeal; duplicated in Policy 661)
xxxv. Policies 3281 and 4281 - Personal Property of Staff Members (repeal; unnecessary)
xxxvi. Policies 3217 and 4217 - Weapons (repeal; duplicated in Policy 660)
xxxvii. Policies 3419 and 4419 - Group Health Plans (repeal; unnecessary)
xxxviii. Policies 3419.02 and 4419.02 - Privacy Protections of Fully Insured Group Health Plans (repeal; unnecessary)
xxxix. Policies 3432 and 4432 - Personal Leave Bank (repeal; bank not in operation)
xl. Policies 3440 and 4440 - Job-Related Expenses (repeal; duplicated in Policy 6550)

xli. Policy 4120.01 - Food Service Personnel (repeal; unnecessary)
xlii. Policy 4242.01 - Food Service Training (repeal; unnecessary)

4. Contract(s) / Agreement(s)
   a. Agreement with Wirt County Schools to provide child nutrition administrative services
   b. Advertising Agreement with Roane General Hospital (Handimart Field)

Personnel Consent Agenda - (Action)
Motion by Eileen Richardson and seconded by Jeffrey Tanner to approve the following personnel items as recommended by Richard Duncan, Superintendent. Motion carried. (1:38 pm)

1. Resignation(s)
   a. Painter, Michelle - Coach, Golf (Spencer Middle School), effective June 7, 2019
   b. Painter, Michelle - Senior Sponsor (Roane County High School), effective June 7, 2019
   c. Umstead, Wendy - Student Council Sponsor (Roane County High School), effective June 7, 2019

2. Retirement(s)
   a. Roberts, Tammy - Teacher / Title I (Spencer Middle School), effective June 30, 2019

Reports of Committees

Superintendent's Remarks
Bid for bonds was an excellent surprise. Roofing projects at SES and GEMS have are under way. We will receive weekly reports from the Clerk-of-the-Works and have the first report already.

Some updates have been made to Handimart Field which include extending the fence near the Bypass / Market Street intersection and adding gates.

Professional development will be taking place throughout the summer all over the state. Math 4 Life is coming up and the Superintendent's Conference is in Beckley this week. There will also be some county professional development in July.

The student and employee attendance data are currently under review. It will be discussed at an upcoming board meeting.

Motion by James Minney and seconded by Eileen Richardson to adjourn until the next regular meeting on Thursday, July 11, 2019, at 6:00 pm at Roane County High School. Motion carried. (1:46 pm)