REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD AUGUST 22, 2019, AT 6:00 PM, AT ROANE COUNTY HIGH SCHOOL, SPENCER,

Present: Gregory Boggs, Jeffrey Mace, James Minney, Eileen Richardson, Jeffrey Tanner

Absent: (none)

Meeting called to order by Jeffrey Mace (6:04 pm)

Presentations

1. Positively Charged

The Board recognized students who participated in various summer academies.
Governor's School of Entrepreneurship - Felicity Shannon; Governor's Honors Academy - Chloe Sotomayor; Rhododendron Girls State - Emily Chandler, Abigail Collins, Alexa Lawson, and Abby Nichols; Mountaineer Boys State - Cameron Bennett and Roman Moore; Hugh O'Brien Youth Leadership Program - Suraya Boggs, Kiran Boggs, and Bryson Watson; and Governor's STEM Institute - Carter Gaughan, Eli Howard, and Madison Lawson

2. Update on Bond Construction Projects from Clerk-of-the-Works

David Morris from DLM Decisions presented on the progress of roofing and HVAC projects. GEMS and SES are finishing up roofing, RCHS and WEMS have quite a bit of work still. There was a hiccup with the chiller at RCHS. It has now been fixed and the roofing should finish ahead of schedule at around first week of October. WEMS will be idle next week and have a double crew the next week to catch up.

3. Public Participation

Bonita Schreckengost, Substitute Teacher, requested clarification on the Substitute Teacher evaluation process.
Joetta Real expressed a concern on the substitute calling system.

New Business for Consideration and Potential Action

1. Report from the Spencer Middle School Planning Committee

Bill Ratcliffe and Amanda Chevront, from Thrasher, presented on updates concerning the SBA Needs Cycle.

A preliminary program of spaces has been developed. They are currently evaluating the types of spaces that will be needed to deliver the curriculum for SMS. All the middle schools that were visited had project-based spaces with mobile stations that made these spaces flexible to accommodate different class setups. These are some of the things we will need to consider.

Using the funding formula, they are preparing the Needs Project to be submitted to the SBA, which is due September 9th. Hoping to schedule a meeting with SBA next week. Once we know whether the project will be funded, we can start working deeper into the planning. According to the formula, you can request a building that is 57,596 sq.ft., with a cost of $252 per sq. ft., which is $14,514,192. It will be requested that they provide funding for the entire building cost.

2. Authorization to pursue SBA funding for a new Spencer Middle School during the Fall

2019 Needs Funding Cycle.

Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve. Motion carried. (6:52 pm)

3. Rescind action to employ Morgan Cottrell as Teacher / Special Education at Spencer Elementary School (Did not accept employment; from July 11, 2019)

Motion by Jeffrey Tanner and seconded by Gregory Boggs to approve. Motion carried. (6:52 pm)

4. Adoption of revisions to Policy 512 as recommended by WVDE Office of Legal Services

Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve. Motion carried. (6:57 pm)

Consent Agenda - (Action)

Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (7:51 pm)

1. Approval of Minutes of Regular Board Meeting on August 8, 2019
2. Financial
    a. Transfers/supplements to the budget
    b. Payments of bills as submitted; pre-approval to release checks not to exceed $20,000 prior to the next board meeting
    c. Financial Reports
    d. Audit Selection Committee Recommendation - Suttle & Stalnaker, PLLC
3. Policies
    a. Policy 511 - Employment of Substitutes (Second Reading)
4. Contracts
    a. Agreement with Glenville State College regarding student teachers (renewal)
    b. Knotts Consulting for diagnostic testing
    c. Knotts Consulting for High School Equivalency Assessment
    d. Roof Repair and Improvements to Roane County Schools Change Order #4 for $29,300
    e. Paul Burdette mowing contract for RCHS Football Field
    f. Matthew Brohard mowing contract for RCHS Baseball and Practice Fields
    g. Samuel Salvucci mowing contract for RCHS Softball Field
5. WV Pre-K Contractual Community Programs
6. Student Transfers
7. Fieldtrips
8. Volunteers
    a. Geary Elementary Middle School
        i. Dustin Looney, Sarah Looney, Vanessa Parker, Daniel Harlan, Sara Harlan, Brian Berkhouse, Billy Morehead, Kelly Morehead, Tara Linkinoggor, Stacey Anderson, Amber Starcher, Kevin Hall, Shena Hall, Lori Holbert, Dorthy Romine-Prichard, Tammy Berkhouse and Daniel Jurkovich

b. Spencer Elementary School
    i. Cassandra Bishoff, Amanda Smith, Krisheana Carey, April Spencer, Kayla Conley, Serenity Starcher, Diane Cook, Melanie Taylor, Jessica Cooper, Heather Webb, Tara Dobbins, Sarah Freshwater, Julie Garrett, Sarah Helbig, Candi Howard ,William (Greg) Howard, Ashley Jones, Jennifer Kerby, Crystal Marcum, Ashley Marcum, Jessica Miller, Kimberly Moore, Erin Nichols, Kayla Price, Brittany Reynolds, Jennifer Rogers, Jennifer Saunders, Ernest Smelko, Jessalynn Smelko, Brandy Brabham, Sandra Cooper, Yawana Fields, Rebecca Hall, Sheena Hall "Nikki", Barbara Hammack, Jennifer Hogue, Cynthia Jett, Andrea Keaton, Amy Landis, Jennifer O'Brien, Milly O'Brien, Delores Saunders, JoAnn Stone, Nathan Surface, Megan Webb, Crystal Smith and Ashley Burdette
c. Spencer Middle School
    i. Judy Barker, Michael Blake, Robin Bloom, Dianna Board, Brandy Brabham, Alisha Brannon, Jay Burnside, Jamie Caldwell, Christy Carper, Mildred Chandler, Diane Cook, Angie Craig, Tara Dobbins, Yawana Fields, Megan Giles, Joanna Greenlief, Elizabeth Griffin, Jennifer Hall, Ericka Hart, Candi Howard, Greg Howard, Cynthia Jett, Ashley Jones, Allen Kyer, Mandy Kyer, Jessica Little, Laura Mace, Sheryl McCutcheon, Lisa McGlothlin, Heather Metheney, Mendy Milhoan, Kimberly Moore, Jennifer Nichols, Nikki Nichols, Jennifer O'Brien, Theresa Parker, Rosetta Pickens, Jenny Saunders, Sara Scott, Tammy Smith, April Spencer, Nathan Surface, Beth Tanner, Brent Watson and Heather Webb

Personnel Consent Agenda - (Action)
Motion by Jeffrey Tanner and seconded by Gregory Boggs to appove the following personnel items as recommended by Richard Duncan, Superintendent, except for item 3a, which will be voted on separately. Motion carried. (8:28 pm)
Motion by James Minney and seconded by Gregory Boggs to go into closed session. Motion carried. (6:54 pm) Closed session was called to discuss personnel as per WV Code 6-9A-4(b)(2)(A).
Motion by Jeffrey Tanner and seconded by Gregory Boggs to return to open session. Motion carried. No action was taken in closed session. (8:13 pm)

1. Abolish Position(s)
    a. Secretary III (CO), effective August 23, 2019
    b. Executive Secretary (CO), effective August 31, 2019
2. Create New Position(s)
    a. Accountant II / Executive Secretary (Stu Srv), 240 days, effective August 23, 2019
3. Resignation(s)
    a. Smith, Daniel - Bus Operator (Bus #13) (RCS - Operations), effective August 13, 2019
    b. Harold, Jennifer - Homecoming Sponsor (Roane County High School), effective August 13, 2019

c. Nelson, Rebekah - Assistant Coach, Softball (Spencer Middle School), effective August 13, 2019
d. Boggs, Rebecca - Yearbook Advisor (Geary Elementary / Middle School), effective August 22, 2019

4. Retirement(s)
   a. Wright, Deborah - Executive Secretary (RCS - Central Office), effective August 31, 2019

5. New Employment(s)
   a. O'Brien, Baylee - Teacher / Title I (Walton Elementary / Middle School), effective August 23, 2019
   b. Flinchem, Terry - Custodian III (Spencer Elementary School), effective August 23, 2019, from the substitute list

Motion by Gregory Boggs and seconded by Eileen Richardson to approve. Motion carried. (8:28 pm) Mr. James Minney abstained from the vote

   c. DiLorenzo, Megan - Teacher / Special Education (Spencer Elementary School), effective August 23, 2019, pending CIB clearance
   d. James, Jacqueline - Substitute teacher (RCS - Substitutes), effective August 23, 2019
   e. McPherson, Michelle - Substitute teacher (RCS - Substitutes), effective August 23, 2019, while on a leave of absence
   f. Hicks, Tommie - Substitute teacher (RCS - Substitutes), effective August 23, 2019
   g. Greathouse, Richard - Bus Operator (Bus #13) (RCS - Operations), effective August 23, 2019, from preferred recall

6. Transfer(s)
   a. Greathouse, Donna - Accountant II / Secretary II (Roane County High School) to Accountant II / Executive Secretary (RCS - Student Support Services), effective August 23, 2019
   b. Rucker, Ricky - Custodian III (Spencer Elementary School) to Custodian III (Spencer Middle School), effective August 23, 2019

7. Extracurricular(s)
   a. Casto, Bridgette - Homecoming Sponsor (Roane County High School), effective August 23, 2019
   b. Peery, Matthew - Coach, Boys Basketball (Freshmen) (Roane County High School), effective August 23, 2019
   c. Barker, Ashley - Student Council Sponsor (Roane County High School), effective August 23, 2019
   d. Baker, Muriah - Teacher / Alternative Learning Center (Roane County High School), effective August 23, 2019
   e. Deweese, Candace - Teacher / Alternative Learning Center (Roane County High School), effective August 23, 2019

f. Cottrell, Joseph - Technology Support Coordinator (Spencer Middle School), effective August 23, 2019

Reports of Committees

1. RJTC Administrative Council (8/20/2019)

RJTC is fully staffed, with welding and nursing instructors hired over the summer. There have been some delays on the current SBA project, due to issues with the contractor. The work for the additional classrooms has now continued. The design stage for their next project is still waiting on the SBA to release funds. This project deals with the sewage plant and drain system. Enrollment has been strong for all subjects except for the robotics program, which was very popular last year.

Superintendent's Remarks

It was a smooth start for all schools. Still working on air conditioners at some schools. We will soon be looking at what items need to be replaced to keep them working smoothly.

There was a skunk on playground at SES. Students were kept in for recess.

It is still too early to see where our enrollment will be this year, but it has gone down. The decrease in enrollment this year is a little less than the decrease last year. The big dip in numbers remain with Pre-K and Kindergarten classes, which may be due to the change in the cut off date for birth dates. The same drop in Pre-K was noticed statewide last year so a statewide drop in Kindergarten this year may occur.

Spoke with State Superintendent Dr. Paine and discussed our need for technology professionals.

Once a month, we plan to start discussing student achievements. We hope to have our curriculum team presenting some data at our next regular meeting.

Spoke with Delegate Atkinson, who wanted to congratulate us for being fully staffed, which not many other counties can boast. We discussed the work he had done to get us more counselors and mental health workers and that our next need will be for technology. The students need a technology program because those jobs will be needed in the future everywhere.

Adjournment

1. Adjourn until the next regular meeting on Thursday, September 12, 2019, at 6:00 pm at Roane County High School.