**REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD MAY 28, 2020, AT 6:00 PM, AT RCS - CENTRAL OFFICE, SPENCER,**

**Present: Gregory Boggs, Jeffrey Mace, James Minney, Eileen Richardson, Jeffrey Tanner**

**Absent: (none)**

**Meeting called to order by Jeffrey Mace (6:03 pm)**

**This meeting was held virtually / telephonically. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Student Achievement

Tomorrow is the last day of our 2019-2020 School Year. We are still awaiting $837,000 in funding under the ESSERF program, but we have been told that we should receive a state application soon so we can start receiving grants.

Our plans through the Summer rely heavily on this funding. We plan to have training our teachers to provide distance learning that is adaptable according to the needs of the students. We are planning to hire about 12 of our teachers to work through the summer as Programmatic Lead Teachers that could help with the planning and push the training out to the rest of the teachers when school starts up again.

Due to the State wanting to push more funding towards mental health, we plan to extend some of our Student Support services through the summer with our School Social Worker and look to find a Licensed Therapist. We have not found a provider just yet.

With so many issues with COVID-19, it is difficult to predict how things will go, but we will have to plan and adapt to the situation that is presented.

2. Positively Charged

This week is Senior Week. Last night we had our Senior Salute program on WVAH to recognize our graduating class. The City of Spencer will be hosting a parade at 5:00 tomorrow night. They will then proceed to the high school for the Senior Showcase and issuing of diplomas. We also hope to hold somewhat of a traditional graduation ceremony.

3. Public Participation

**New Business for Consideration and Potential Action**

1. Update on BOE operations during statewide school closure due to COVID-19 outbreak
2. Adoption of three-week summer practice period as weeks of July 13, July 20, and July 27

Motion by Jeffrey Tanner and seconded by James Minney to approve. Motion carried. (6:44 pm)

3. 2020-21 Budget Hearing

Motion by Jeffrey Tanner and seconded by Eileen Richardson to approve. Motion carried. (7:02 pm)

4. Approval of 2020-30 CEFP Phase 1

Motion by Eileen Richardson and seconded by James Minney to approve. Motion carried. (7:21

pm)

5. Consideration of Revised Attendance and Discipline Policies
6. Superintendent's Evaluation for 2019-20

Motion by Jeffrey Tanner and seconded by James Minney to go to a closed session to discuss the Superintendent's evaluation for the 2019-20 school year. Mr. Boggs was missing from the vote due to technical issues, but did join the closed session. Motion carried. (9:11 pm)

Motion by Jeffrey Tanner and seconded by Eileen Richardson to return to open session. Motion carried. No action was taken in closed session. (10:40 pm)

This Summary Statement of Superintendent Evaluation for Dr. Richard Duncan was given on May 28, 2020:

In accordance with WV State Board Education Policy 5309 and RCS Policy 121, the members Roane County Board of Education have completed their evaluation of Dr. Richard Duncan for SY 2019/20.

Board members were provided a WV State Board approved evaluation tool consisting of 56 criteria points across 9 separate categories, along with both the County Board and the Superintendents goals for 2019/20. Dr. Duncan also provided a narrative response to these goals.

Each board member independently completed an evaluation document. Based on those responses the Board President compiled one aggregate report to whole Board for discussion of the Superintendent's strengths and weaknesses, as well as the Board's own performance as the public body ultimately charged with the educational responsibility of this County.

During this formal evaluation the Roane County Board of Education found Dr. Richard Duncan to have exceeded and/or met the standards set forth in the evaluation tool. Improvement in future performance for both the Superintendent and the Board were also part of the discussion. Changes to terms, benefits, or salary were not discussed as Dr. Duncan's contract was not due for renewal in 2020.

**Consent Agenda - (Action)**

Motion by Gregory Boggs and seconded by Jeffrey Tanner to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (10:46 pm)

1. Approval of minutes of regular board meeting on May 14, 2020
2. Financial
    a. Transfers/supplements to the budget
    b. Payments of bills as submitted; pre-approval to release checks not to exceed $20,000 prior to the next board meeting
    c. Financial Reports
3. Policies
    a. First Reading
        i. Policy 390 - Charter Schools (new)
        ii. Policy 420 - Attendance (revised)
        iii. Policy 440 - Student Code of Conduct and Discipline (revised)

4. Contract(s) / Agreement(s) / Bid(s)
5. Field trip(s)
6. Volunteer(s)
7. Student Transfer(s)
    a. 1 student from Calhoun County Schools
    b. 2 students from Jackson County Schools
    c. 2 students from Kanawha County Schools
    d. 1 student from Wirt County Schools

**Personnel Consent Agenda - (Action)**
Motion by Gregory Boggs and seconded by James Minney to approve the following personnel items as recommended by Richard Duncan, Superintendent. Motion carried. (10:49 pm)

1. Resignation(s)
    a. Hardman, Thomas - Assistant Coach, Football (Roane County High School), effective January 1, 2020
    b. Nichols, Steven - Coach, Girls Basketball (Spencer Middle School), effective May 27, 2020
    c. Spencer, Britney - Teacher / Art (Geary Elementary / Middle School), effective June 30, 2020
    d. Spencer, Britney - Yearbook Advisor (Geary Elementary / Middle School), effective June 30, 2020
    e. Spencer, Britney - Coach, Boys Basketball (Geary Elementary / Middle School), effective June 30, 2020
    f. Perkins, Nona - Teacher / Title I (Walton Elementary / Middle School), effective June 30, 2020
2. New Employment(s)
    a. Starcher, Warren - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    b. Rhodes, Jason - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    c. Tanner, Lorra - Summer Reading Interventionist (Geary Elementary / Middle School), effective June 9, 2020
    d. Greathouse, Richard - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    e. Hughes, Michael - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    f. Whited, Daniel - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    g. Stockner, Vicki - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
    h. Stockner, Curtis - Summer Meal Delivery Bus Operator (RCS - Operations),

effective June 9, 2020

i. Lesher, David - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
j. May, Edward - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
k. Mullen, Richard - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
l. Stewart, Ronald - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
m. Evans, Mitchell - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
n. Cobb, Kathleen - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
o. Huffman, Michael - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
p. Goodwin, Terry - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
q. Shamblin, Merlin - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
r. Carpenter, Bridget - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
s. May, Patricia - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
t. McGlothlin, Lisa - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
u. Howard, Philip - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
v. Casto, Donald - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
w. Roberts, Jackie - Summer Meal Delivery Bus Operator (RCS - Operations), effective June 9, 2020
x. Goff, Jonathan - Teacher / Music (Spencer Elementary School), effective July 1, 2020, no longer under a leave-of-absence posting

3. Transfer(s)
   a. Brisendine, Jamie - Custodian III (Geary EMS (50%), Walton EMS (50%)) to Custodian III (Spencer Elementary School), effective July 1, 2020
   b. Lycans, Peggy - Cook II (Roane County High School) to Cook II (Spencer Middle School), effective July 1, 2020
   c. Jones, Kelly - Teacher / 4th Grade (Spencer Elementary School) to Teacher / 1st Grade (Spencer Elementary School), effective July 1, 2020
4. Extracurricular(s)

a. May, Cody - Assistant Coach, Football (Roane County High School), effective July 1, 2020

The following item(s) were recommended by Melissa O'Brien, Superintendent's designee.

1. New Employment(s)
   a. Duncan, Sarah - Teacher / Tutor of English Language Learners (Summer) (RCS - Student Support Services), effective June 9, 2020

      Motion by Jeffrey Tanner and seconded by Eileen Richardson to approve as recommended by Melissa O'Brien, Superintendent's designee. Dr. Richard Duncan recused himself from the vote and left the meeting. Motion carried. (10:50 pm)

**Reports of Committees**

1. Roane-Jackson Technical Center Administrative Council (5/28/2020)

Hired a Prostart instructor due to the retirement of the previous instructor, Mr. Canterbury.

We will also be restarting the Nursing and Cosmetology programs soon.

**Superintendent's Remarks**

There has been a great amount of work done so far on our summer construction projects. Demolition took 4 days. Framing started the next week. We anticipate the work to be done before mid-August.

Paving projects haven't started just yet. The lighting has started at WEMS with new poles. Paving should start once that is completed.

We should soon have a new State Superintendent. There are just 3 finalists and should be decided at the meeting on June 4th or June 10th.

Senior activities take place tomorrow. The parade will start here at 5:00 and we will head over to RCHS for the Senior Showcase.

**Adjournment**

1. Adjourn until the regular meeting on Thursday, June 11, 2020, at a time and place to be determined.

Motion by Eileen Richardson and seconded by Gregory Boggs to approve. Motion carried. (10:56 pm)