

**REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF  
ROANE, HELD JUNE 10, 2021, AT 6:00 PM, AT ROANE COUNTY HIGH SCHOOL,  
SPENCER, WEST VIRGINIA**

**Present: Gregory Boggs, Daris Harper, Jeffrey Mace, James Minney, Eileen Richardson**

**Absent: (none)**

**Meeting called to order by Jeffrey Mace (6:00 pm)**

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Positively Charged

We have all learned a lot this school year, but we are happy to see it is finished and we can look on to our quickly approaching Summer SOLE Program.

2. Public Participation

3. Student Achievement

Though test scores were expected to be lower, it is surprising that student achievement this year has not shown a pronounced difference when compared to previous years. The qualitative trends were still similar. We had major struggles with distance learning and quarantines, but if the pandemic didn't sway things too much either way, we may have to take a closer look to see what is going on.

Also, there are currently 193 students enrolled in the K-8 summer program, which beats our usual 60 or 70 students and we still have more students enrolling. Teachers will be training all week next week and the programs starts on June 21.

**New Business for Consideration and Potential Action**

1. Approval of bids related to bond construction program

- a. Safe Schools Entrances at Geary Elementary / Middle School and Walton Elementary / Middle School - Agsten Construction Co. of Hurricane, WV, with base bid of \$618,000; add alternate #1 for \$0

Motion by Gregory Boggs and seconded by Eileen Richardson to approve. Motion carried. (6:25 pm)

- b. Paving and lighting at Geary Elementary / Middle School - Reject all bids and re-advertise.

Motion by Eileen Richardson and seconded by Gregory Boggs to approve the rejection of all bids and re-advertise. Motion carried. (6:35 pm)

2. Approval of Job Description

Motion by Gregory Boggs and seconded by James Minney to approve. Motion carried. (6:40 pm)

- a. Student Mentor

3. ARP ESSER Plan

Motion by Gregory Boggs and seconded by Daris Harper to approve. Motion carried. (7:14 pm)

4. Superintendent's Evaluation for 2020-21

Motion by Gregory Boggs and seconded by James Minney to go into closed session to discuss the Superintendent's evaluation for the 2020-21 school year. Motion carried. (7:20 pm)

Motion by Gregory Boggs and seconded by James Minney to return to open session. Motion carried. No action was taken in closed session. (9:55 pm)

This Summary Statement of Superintendent Evaluation for Dr. Richard Duncan was given on June 10, 2021:

In accordance with WV State Board of Education policy 5309 and RCS Policy 121, the members of Roane County Board of Education have completed their evaluation of Dr. Richard Duncan for the SY 2020/2021.

Board members were provided a WV State approved evaluation tool consisting of 56 criteria points across 9 separate categories, along with the Superintendent's goals for the 2020/2021 school year. Dr. Duncan also provided a narrative response to these goals for all board members.

Each board member independently completed an evaluation document based on those responses. The Board President compiled and presented one aggregate report to the whole board for discussion of Superintendent's strengths and weaknesses, as well as the Board's own performance as the public body also in charge with the educational responsibility of Roane County.

During this formal evaluation, the Roane County Board of Education found Dr. Richard Duncan to have met or exceeded the standards set forth in all 9 categories set forth by the evaluation tool. Improvement in future performance for both the Superintendent and the board were also a part of this discussion. Changes in terms, benefits, and salary were not discussed, as Dr. Duncan's contract was not due for renewal in 2021.

**Consent Agenda - (Action)**

Motion by Gregory Boggs and seconded by Daris Harper to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (10:02 pm)

1. Approval of minutes of Regular Board Meeting on May 27, 2021
2. Financial
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
3. Policies
  - a. Second Reading
    - i. Policy 340 - Safety (revised)
    - ii. Policy 410 - Enrollment (revised)
    - iii. Policy 420 - Attendance (revised)

- iv. Policy 430 - Student Health Services
- v. Policy 513 - Extra-curricular Assignments (revised)

4. Contract(s) / Bid(s)
  - a. Agreement with Wirt County Schools to provide child nutrition administrative service (renewal)
  - b. MOU with WVU at Parkersburg For Clinical Students (Field Placements, Student Teachers, and Resident Teachers)
  - c. Paul Burdette mowing contract for RCHS Football Field, Baseball Field, and Practice Field
  - d. Samuel Salvucci mowing contract for RCHS Softball Field
5. Field Trips
6. Volunteers
7. Student Transfers

**Personnel Consent Agenda - (Action)**

Motion by Daris Harper and seconded by James Minney to approve all personnel items as recommended by Richard Duncan, Superintendent, except for items 3a, 3e and 3f, which will be voted on separately.. Motion carried. (10:04 pm)

1. Resignation(s)
  - a. Bowe, Michelle - Assistant Coach, Girls Basketball (Spencer Middle School), effective May 28, 2021
  - b. Harlan, Sara - Coach, Volleyball (Geary Elementary / Middle School), effective June 1, 2021
  - c. Chandler, James - Assistant Coach, Track (Geary Elementary / Middle School), effective June 2, 2021
  - d. Hughes, Michael - Summer SOLE Bus Operator (RCS - Operations), effective June 4, 2021
  - e. Burdette, Angela - Assistant Coach, Softball (Spencer Middle School), effective June 8, 2021
  - f. Gray, John - Senior Sponsor (Roane County High School), effective June 11, 2021
  - g. Heis, Rachael - Teacher / 6th Grade (Spencer Middle School), effective June 30, 2021
  - h. Knisely, Julia - Teacher / 4th Grade (Spencer Elementary School), effective June 30, 2021
  - i. Miller, Andrew - Teacher / Special Education (Walton Elementary / Middle School), effective June 30, 2021
  - j. Ryan, Deborah - Teacher / Special Education (Spencer Middle School), effective June 30, 2021
2. Retirement(s)
  - a. Shamblin, Merlin - Bus Operator (Bus #16) (RCS - Operations), effective June 30, 2021
3. New Employment(s)

- a. Boggs, Suraya - Summer SOLE Student Mentor (Spencer Middle School), effective June 14, 2021, pending CIB clearance

Motion by James Minney and seconded by Daris Harper to approve personnel items 3a and 3f. Gregory Boggs recused himself from the vote and left the room, as required by WV Code 6B-2-5(j). Motion carried. (10:05 pm)

- b. Steele, Mikayla - Summer SOLE Student Mentor (Geary Elementary / Middle School), effective June 14, 2021, pending CIB clearance
- c. May, Madeline - Summer SOLE Student Mentor (Walton Elementary / Middle School), effective June 14, 2021, pending CIB clearance
- d. Morris, Kaylin - Summer SOLE Student Mentor (Spencer Middle School), effective June 14, 2021, pending CIB clearance
- e. Mace, Jackson - Summer SOLE Student Mentor (Geary Elementary / Middle School), effective June 14, 2021, pending CIB clearance

Motion by Daris Harper and seconded by Eileen Richardson to approve personnel item 3e. Jeffrey Mace recused himself from the vote and left the room, as required by WV Code 6B-2-5(j). Motion carried. (10:06 pm)

- f. Boggs, Kiran - Summer SOLE Student Mentor (Spencer Middle School), effective June 14, 2021, pending CIB clearance
- g. Huffman, Orland - Summer SOLE Teacher (Walton Elementary / Middle School), effective June 14, 2021
- h. Williams, Ashley - Summer SOLE Teacher (Spencer Elementary School), effective June 14, 2021

Withdrawn i.-----Marshall, April - Summer SOLE Custodian (Walton Elementary / Middle School), effective June 18, 2021

Withdrawn j.----- - Summer SOLE LPN / Aide (Spencer Middle School), effective June 18, 2021

- k. Starcher, Warren - Summer SOLE Bus Operator (RCS - Operations), effective June 18, 2021

#### 4. Transfer(s)

- a. Ash, Michelle - Student Support Specialist (RCS - Central Office) to Director of Student Support Services (RCS - Student Support Services), effective July 1, 2021
- b. McGlothlin, Vicki - Bus Operator (Bus #19) (RCS - Operations) to Bus Operator (Bus #65) (RCS - Operations), effective July 1, 2021

### Reports of Committees

#### Superintendent's Remarks

Schools are shut down for this week and next week while the Summer SOLE Program will be starting on Monday the 21st. We will then return to regular school in under two months.

#### Adjournment

- 1. Adjourn until the next regular meeting, Monday, June 21, 2021, at 6:00 pm at Roane County High School

Motion by Eileen Richardson and seconded by Gregory Boggs to approve. Motion carried.

(10:08 pm)