

**REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF  
ROANE, HELD JUNE 8, 2023, AT 6:00 PM, AT ROANE COUNTY HIGH SCHOOL,  
SPENCER, WEST VIRGINIA**

**Present: Dennis Carpenter, Daris Harper, Jeffrey Mace, James Minney, Eileen Richardson**

**Absent: (none)**

**Meeting called to order by Jeffrey Mace (6:01 pm)**

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Positively Charged

RGHS was recognized for exceeding state standards for 4-year and 5-year graduation rates.

2. Public Participation
3. Student Achievement

**New Business for Consideration and Potential Action**

1. Approval of Job Sharing Arrangement per WV Code 18-5-13 (t)

Motion by Dennis Carpenter and seconded by Eileen Richardson to approve. Motion carried.  
(6:24 pm)

- a. Toby Ford and Angela Burdette for Summer SOLE Credit Recovery Facilitator (split to be determined at the discretion of the Summer SOLE Coordinator)

2. Declaration of Three-Week Practice Period for Summer 2023 as Weeks 50, 51, and 52 on the NFHS Calendar (June 11 - July 1, 2023)

Motion by Daris Harper and seconded by James Minney to approve. Motion carried. (6:26 pm)

3. Authorization to Sunset County-Administered Alternative Teaching Certification Program with Marshall University

Motion by Dennis Carpenter and seconded by Daris Harper to approve. Motion carried. (6:31 pm)

4. Designation of Assured Partners as Agent-of-Record for Worker's Compensation and Other Insurance Matters

Motion by James Minney and seconded by Daris Harper to approve. Motion carried. (6:49 pm)

5. Updates on Continuing Business

- a. Construction of the new Spencer Middle School
- b. Recreational Improvements at Geary Elementary / Middle School and Spencer Elementary School

Motion by Dennis Carpenter and seconded by James Minney to authorize the superintendent to propose a \$100,000 partnership with Roane County Commission to fund recreational improvements at SES, GEMS, and WEMS, as amended by Dennis Carpenter. Motion carried.  
(7:01 pm)

- c. Property Matters involving the Goff Run complex, Madison Avenue complex, and Capitol Street complex
6. Board of Education Annual Self-Appraisal for 2022-23

**Consent Agenda - (Action)**

Motion by Eileen Richardson and seconded by James Minney to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (7:19 pm)

1. Approval of minutes of Regular Board Meeting on May 25, 2023
2. Financial
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
3. Policies
  - a. Second Reading
    - i. Policy 121 - Superintendent of Schools (revised)
    - ii. Policy 220 - Curriculum Development (revised)
    - iii. Policy 221 - Program of Study for Early Learning Programs (Grades PK through 5) (revised)
    - iv. Policy 222 - Program of Study for Middle School (Grades 6 through 8) (revised)
    - v. Policy 223 - Program of Study for High School (Grades 9 through 12) (revised)
    - vi. Policy 360 - Transportation (revised)
    - vii. Policy 410 - Enrollment (revised)
    - viii. Policy 430 - Student Health Services (revised)
    - ix. Policy 450 - Student Co- and Extra-curricular Activities (revised)
    - x. Policy 525 - Grievance Procedure (revised)
    - xi. Policy 560 - Leave (revised)
    - xii. Policy 611 - Use of County Facilities (revised)
    - xiii. Policy 612 - Placement and Operation of Video Cameras in Certain Special Education Classrooms (revised)
    - xiv. Policy 650 - Gifts, Grants, and Bequests (revised)
    - xv. Policy 662 - Use of Alcohol, Cannabis, Controlled Substances, and Other Drugs on School Premises (revised)
  - b. First Reading
    - i. Policy 227.1 - Parent and Family Engagement (revised)
4. Contract(s) / Bid(s) / Agreement(s)
  - a. New Spencer Middle School Construction Testing Services Agreement with The Thrasher Group Amendment #1
  - b. Master Services Agreement Service Order with The Thrasher Group Amendment to Include Preliminary Planning for Renovations to new Roane County Schools

- Operations and Community Services Center
- c. Memorandum of Understanding with Southern ESC for K-12 Virtual School through Proximity Learning for 2023-24 School Year
- d. Amendment of Memorandum of Agreement with West Virginia Military Academy for WVNG Future Leaders Program to begin June 9, 2023
- e. Professional Therapy Services, Inc. for speech/language, occupational, and/or physical therapies and assessments
- f. LinguaCare Associates, Inc. for Physical Therapy Services
- g. LinguaCare Associates, Inc. for Speech and Language Services
- h. Dot One-Three Vision Contract for vision therapy services
- i. Integrated Speech Solutions, LLC for Speech Therapy Services
- j. Dr. James Ball for Autism Consulting Services
- k. Thera-Pedics for Occupational Therapy Services
- l. Memorandum of Understanding with WDBMOV Career Connections
- 5. Field Trips
  - a. Spencer SOLE to Hocking Hills State Park, Logan, OH (July 11, 2023)
- 6. Volunteers
- 7. Student Transfers

**Personnel Consent Agenda - (Action)**

Motion by Daris Harper and seconded by Eileen Richardson to approve the following personnel items as recommended by Richard Duncan, Superintendent. Motion carried. (7:22 pm)

- 1. Resignation(s)
  - a. Fox, Deborah - Substitute teacher (RCS - Substitutes), effective June 4, 2023
  - b. Gentry, Benjamin - Aide IV (Geary Elementary / Middle School), effective June 9, 2023
  - c. Dale, Bryce - Teacher / Music (Roane County High School), effective June 30, 2023
  - d. Coon, Alicia - Head Teacher (Spencer Middle School), effective June 30, 2023
  - e. Coon, Alicia - Teacher Support Coordinator (Spencer Middle School), effective June 30, 2023
  - f. Painter, Michelle - Teacher Support Coordinator (Roane County High School), effective June 30, 2023
  - g. Painter, Michelle - Teacher / English (Roane County High School), effective June 30, 2023
  - h. Oliver, Jessica - Teacher / Art (Spencer Middle School), effective June 30, 2023
- 2. New Employment(s)
  - a. Boatright, Mikayla - Summer SOLE Student Mentor (Roane County High School), effective June 12, 2023
  - b. Boggs, Kevin - Summer SOLE Custodian (Walton Elementary / Middle School), effective June 19, 2023

- Withdrawn e.----- - LPN / Aide (Geary Elementary / Middle School), effective July 1, 2023
- d. King, Ashley - Communities in Schools Coordinator (Roane County High School), effective July 1, 2023, (amended start date to facilitate WVDE-mandated training; from May 25, 2023)
- Withdrawn e.----- - Teacher / Special Education (Spencer Middle School), effective July 1, 2023
- Withdrawn f.----- - Teacher / Spanish (Roane County High School), effective July 1, 2023
- Withdrawn g.----- - Teacher / Science (Walton Elementary / Middle School), effective July 1, 2023
- Withdrawn h.----- - Teacher / Art (Spencer Middle School), effective July 1, 2023
- Withdrawn i.----- - Teacher / Career Literacy (Geary Elementary / Middle School), effective July 1, 2023
- Withdrawn j.----- - Teacher / Music (Spencer Middle School), effective July 1, 2023
- k. Roberts, Sherri - Communities in Schools Coordinator (Spencer Middle School), effective July 1, 2023, (amended start date to facilitate WVDE-mandated training; from May 25, 2023)
3. Transfer(s)
- a. Boggs, Curtis - Custodian III (Roane County High School) to Custodian III (Roane County High School), effective June 9, 2023
- b. Coon, Alicia - Teacher / Title I (Spencer Middle School) to Teacher / 5th Grade (Spencer Elementary School), effective July 1, 2023
- c. Bailey, Jana - Teacher / Art (Spencer Elementary School) to Communities in Schools Coordinator (Spencer Elementary School), effective July 1, 2023
4. Extracurricular(s)
- a. Keiffer, Kristie - Assistant Coach, Band (Summer) (Roane County High School), effective June 9, 2023
- b. Harlan, Sara - Assistant Coach, Girls Basketball (Auxiliary) (Roane County High School), effective July 1, 2023
- c. Matheney, Lora - Assistant Coach, Girls Basketball (Roane County High School), effective July 1, 2023

## **Reports of Committees**

### **Superintendent's Remarks**

The school year has officially been wrapped up. The last day for 200-day employees was on Monday. Most checked out last week and wrapped up with evaluations this week. Some 240-day employees will be evaluated tomorrow.

Administrators have been at trainings for the past 3 days with a PBIS conference and a

session on changes to the WV General Assessment for next year. At the end of the month, some will go to the INVEST Conference, in particular our two identified schools: Walton and Spencer Elementary School.

We have not yet had a report back after Walton's CSI-ATS visit in May.

### **Adjournment**

1. Adjourn until the next regular meeting on Thursday, June 22, 2023, at 5:00 pm at the site of the future Spencer Middle School, to be continued at Roane County High School. Motion by Daris Harper and seconded by Dennis Carpenter to approve. Motion carried. (7:26 pm)