

**REGULAR MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD JULY 25, 2024, AT 6:00 PM, AT SPENCER MIDDLE SCHOOL, SPENCER, WEST VIRGINIA**

**Present: Dennis Carpenter, Daris Harper, Jeffrey Mace, James Minney, Eileen Richardson**

**Absent: (none)**

**Meeting called to order by Jeffrey Mace (6:05 pm)**

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**Presentations**

1. Positively Charged

Tomorrow is the last day of this year's summer program. This was the first summer with Energy Express in all 3 attendance areas (Spencer, Geary and Walton) and the first summer that we extended the SOLE program from 4 to 6 weeks.

2. Public Participation

Shannon Cottrill, RCHS Science Teacher, spoke of concerns about a proposed reassignment of classrooms.

3. Student Achievement

**New Business for Consideration and Potential Action**

1. Mandated Training on LSICs

2. Create Coordinator of School Improvement (50%), Spencer Elementary School [1 position; to be funded through CSI School Improvement Grant)

Motion by Dennis Carpenter and seconded by Daris Harper to approve. Motion carried. (6:49 pm)

3. Authorization for Superintendent to Commence Work and Execute Documents Related to Paving Upgrades and Improvements at Roane County High School / Spencer Middle School

4. Updates on Continuing Business

a. Property Matters Involving the Capitol Street Complex, Goff Run Complex, and old Spencer High School

Motion by Dennis Carpenter and seconded by James Minney to go into closed session to discuss property matters, as per WV Code 6-9A-4(b)(9). Motion carried. (6:59 pm)

Motion by Eileen Richardson and seconded by Daris Harper to return to open session. Motion carried. No action was taken in closed session. (7:31 pm)

b. Consideration of an Excess Levy Ballot for November 5, 2024

c. Network and Communications Updates

d. Transcript Issues at RCHS

**Consent Agenda - (Action)**

Motion by Daris Harper and seconded by Eileen Richardson to approve the following consent agenda as recommended by Richard Duncan, Superintendent. Motion carried. (7:55 pm)

1. Approval of minutes of the regular board meeting on July 11, 2024.
2. Financial
  - a. Transfers/supplements to the budget
  - b. Payments of bills as submitted; pre-approval to release checks not to exceed \$20,000 prior to the next board meeting
  - c. Financial Reports
  - d. Reimbursement for board member travel
3. Policies
  - a. Third Reading and Adoption
    - i. Policy 212 - County and School Improvement (revised)
    - ii. Policy 223 - Program of Study for High School (Grades 9 - 12) (revised)
    - iii. Policy 227.1 - Parent and Family Engagement (revised)
    - iv. Policy 410 - Enrollment (revised)
    - v. Policy 420 - Attendance (revised)
4. Contract(s) / Bid(s) / Agreement(s)
  - a. Articles of Agreement with Glenville State University for Pre-service Teachers, Interns, and Residents
  - b. Memorandum of Agreement with Teach For America for educational professional services
  - c. Contract with Linguacare Associates, Inc., for physical therapy services
5. Field Trips
6. Volunteers
7. Student Transfers
8. Roane County Universal Pre-K Calendar for 2024-25

**Personnel Consent Agenda - (Action)**

Motion by James Minney and seconded by Eileen Richardson to approve the following personnel items as recommended by Richard Duncan, Superintendent. Motion carried. (8:05 pm)

1. Create New Position(s)
  - a. Coordinator of School Improvement (SES (50%)), 210 days, effective July 26, 2024
2. Resignation(s)
  - a. Miller, Allison - Teacher / 3rd Grade (Spencer Elementary School), effective July 17, 2024
  - b. Hunt, Alex - Assistant Principal (Roane County High School), effective July 24, 2024, pending hire by Kanawha County Schools
3. New Employment(s)
  - a. O'Connell, Ian - Teacher / Music (Walton Elementary / Middle School), effective August 15, 2024
  - b. Hammack, Frederick - Communities in Schools Coordinator (Geary Elementary / Middle School), effective August 15, 2024

- c. Parker, Theresa - Teacher / Special Education (Spencer Elementary School), effective August 15, 2024
4. Transfer person(s)
    - a. Myers, Kristen - Teacher / 5th Grade (Spencer Middle School) to Teacher / Math (Spencer Middle School), effective July 26, 2024
    - b. Stricklen, Sara - Counselor (Geary EMS (50%), Walton EMS (50%)) to Communities in Schools Coordinator (Walton Elementary / Middle School), effective July 26, 2024
    - c. Anderson, Stacey - Teacher / Pre-K (Walton Elementary / Middle School) to Teacher / 3rd Grade (Spencer Elementary School), effective August 15, 2024
  5. Extracurricular(s)
    - a. Karickhoff, Misty - Assistant Coach, Volleyball (Walton Elementary / Middle School), effective July 26, 2024
    - b. Gainer, Katherine - Social Media Coordinator (Spencer Middle School), effective July 26, 2024
    - c. Osborne, Amber - Social Media Coordinator (Geary Elementary / Middle School), effective July 26, 2024
    - d. Pauley, Mark - Social Media Coordinator (Spencer Elementary School), effective July 26, 2024

### **Reports of Committees**

1. Roane Jackson Technical Center Administrative Council (7/16/2024)

A new substitute teacher and a carpentry / general building construction instructor were hired, change orders on construction were discussed, and the CDL Instruction Handbook was approved. There was a 20% reduction in the budget in adult programs. The water plant project is about to be completed. New building E is being constructed, but with difficulties getting approvals before going to bid. The final approval is now pending FEMA approval. Lastly, National Skills USA and National Educator's RISING Conference results were reported.

### **Superintendent's Remarks**

The Pup Rally is officially set with First Lady Cathy Justice's office for Wednesday, August 14th, at 11:00 a.m. Invitations will go out and refreshments will be provided by a local sponsor.

Our maintenance team has been moving items into the new Spencer Middle School and classrooms are being prepped.

### **Adjournment**

1. Adjourn until the next regular meeting on Thursday, August 8, 2024, at 6:00 pm at Spencer Middle School

Motion by Dennis Carpenter and seconded by Eileen Richardson to approve. Motion carried. (8:20 pm)