

**SPECIAL MEETING OF THE BOARD OF EDUCATION OF THE COUNTY OF ROANE, HELD FEBRUARY 20, 2025, AT 6:00 PM, AT SPENCER MIDDLE SCHOOL, SPENCER, WEST VIRGINIA**

**Present: Dennis Carpenter, Daris Harper, Jeffrey Mace, James Minney, Eileen Richardson**

**Absent: (none)**

**Meeting called to order by Jeffrey Mace (6:00 pm)**

**This meeting could be joined remotely. The public could join by calling 1-304-553-7794 and entering the provided conference ID or by joining on Microsoft Teams using the provided link.**

**New Business for Consideration and Possible Action**

1. Discussion with WVDE Office of School Finance
2. Superintendent's Evaluation 2024-25

Motion by Dennis Carpenter and seconded by James Minney to go into executive session to discuss the Superintendent's Evaluation for 2024-2025 school year as per WV Code section 18-4-6(d). Motion carried. (7:32 pm)

Motion by Eileen Richardson and seconded by Daris Harper to return to open session. Motion carried. No action was taken in closed session. (10:48 pm)

This Summary Statement of Superintendent Evaluation for Dr. Richard Duncan, In accordance with WV Constitution Article XII, WV Code 126-143, WV Code 18-2, WV Code 18-4-6, WVBE Policy 5309 and RCBOE Policy 121, the members of Roane County Board of Education have completed their evaluation of Dr. Richard Duncan for the SY 2024/2025. Board members were provided a WV State Board of Education approved evaluation tool consisting of mutually agreed goals and objectives for Dr. Duncan, approved on or before September 15, 2024. As required by code, the goal was to support the progress of the county strategic plan with one of the goals related directly to student achievement and performance of low performing schools. Additionally, the Roane County Board of Education established a 37 point evaluation across 9 separate categories related to required evaluation areas as set forth in WV State Code and WV State Board of Education Policy. Dr. Duncan provided the narrative response to these goals for all board members. Each board member independently completed an evaluation document based on those responses. The board president compiled and presented one aggregate report to the whole board for discussion of the Superintendent's strengths and weaknesses, as well as the Board's own performance as the public body ultimately charged with the education responsibility of Roane County. During this formal evaluation, the Roane County Board of Education found Dr. Richard Duncan to have performed satisfactorily on the majority of the standards set forth by the evaluation tool. Areas needing improvement were identified and discussed for both the Superintendent and the board. In respect to the required goals related to student achievement, the board established a measured goal to ensure that the percentage of students in 3rd through 8th grade increased mastery in mathematics and English language arts by 5%, as recognized by a measured benchmark. An assessment in the beginning and middle of the year for 2024/2025, middle of the year benchmarks assessments from iReady on grade level and GSA benchmark mastery demonstrated that this benchmark was met and exceeded in nearly all grade levels. Improvement in future performance for both the Superintendent and the board were also part of this discussion. Based on WV State Board policy 5309 , changes to terms, benefits or salary were

not discussed in executive session.

3. Updates, discussion, and possible action regarding the appointment of a county superintendent to serve a one to four year term beginning July 1, 2025, and matters related thereto.

Motion by James Minney and seconded by Dennis Carpenter to to direct Board President, Jeffrey Mace to contact WVSBA to inquire about the services they provide for a superintendent search. Jeffrey Mace abstained. Motion carried. (10:55 pm)

### **Adjournment**

1. Adjourn until the next regular meeting on Thursday, February 27,2025, at 6:00 pm at Spencer Middle School.

Motion by Daris Harper and seconded by Dennis Carpenter to approve. Motion carried. (10:55 pm)